

# READ PARISH COUNCIL

02/10/01

A meeting of the Parish Council was held in Read United Reformed Church on Wednesday 2 October, 2013 at 7.30pm.

**Present:** Chairman Councillor Doreen Collinson  
Councillors Richard Bennett, Lisa Snape, Tony Wilkinson, Clifton Pollard, Gerald Nichols

**In attendance:** Shirley Bridge (Clerk)

**Public participation:** 3 members of the public attended

1. **Apologies for absence** – apologies were received from Borough Councillor John Hill who is currently on holiday.
2. **Declarations of Councillors' Interest and dispensations**
  - 2.1 To receive declarations of interest from councillors on items on the agenda

None received

  - 2.2 To receive requests for dispensations for disclosable pecuniary interests
  - 2.3 To grant any requests for dispensations as appropriate
3. **To approve the minutes of the previous Parish Council meeting (7 August 2013)** – the minutes were approved and signed by the Chairman as a correct record of proceedings.
4. **Matters arising** – there were no matters arising.
5. **Public participation:**  
*Points raised by residents:*
  - Reports of ongoing problems with the pelican crossing, Whalley Road. The crossing is taking a long time to respond to request for crossing and also there is a light out on the Cricket Club side.
  - A resident is complaining that her doorbell is being rung in the middle of the night. This is a matter for PACT and should be reported there.
6. **Police Report** from PACT meeting held on 19 September 2013  
Crimes reported in August and September
  - 2 vehicles at Read Motor Body Centre
  - Whins Lane – stone theft
  - Whins Lane attempted break in
  - Whins Lane – generator stolen
  - Trapp Forge stolen chain saw, drills and other tools. Owner challenged them and they ran off. They were seen getting into a red car. Police would be grateful for anyone who saw this to get in touch.
  - Allotments – 2 cultivators, garden tools stolen
  - Woodfields –house break-in – large amount of jewellery, keys and car taken
  - Fountains Avenue – house broken into and car keys taken. 4x4 stolen.
7. **Borough Councillor's Report** – Councillor Bennett gave a verbal report outlining the visit to the Ribble Valley by the Planning Minister.
8. **Clerk's Report** – in support of Items 9, 12e and 12f.
9. **Reports from external meetings**  
**Simonstone Parish Council** – Councillor Clifton Pollard attended the meeting of Simonstone Parish Council. Issues discussed included:-  
*Simonstone War memorial* – the decision has been made not to add any additional names to the memorial but to add the names to the list to be read out at the Memorial Service.

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*Senior Citizens Party* – Councillor Pollard had ask for a discussion regarding a joint Senior Citizens Party in 2014.

**Lengthmans Scheme meeting** held on 11 September 2013– this was attended by Councillors Collinson and Pollard. This meeting was well attended by all members of the scheme. The financial accounts for the scheme were circulated. The scheme has brought great benefits to all the parishes who are members and Read Parish Council hope to continue with their membership of the scheme.

**Parish Council Liaison Committee** meeting held on 5 September 2013.

The Clerk and Councillor Nichols attended this meeting.

*Dog Control Orders* – James Russell RVBC spoke on this item. This issue has been delayed and although RVBC have on file all the previous applications from parish councils for additional Dog Control Orders these are not yet in place. The first step will be a public consultation to take place later this year. He made it clear that parish councils will be expected to enforce any dog control orders and does understand that this may be problematic for parish councils.

### 10. Playground:

- a) **To receive the monthly inspection report** – some evidence of anti-social behaviour on the playground. Empty vodka bottles and beer cans were removed.
- b) **Repairs and maintenance** – the recent ROSPA report (completed in August 2013) was reviewed. The Lengthsman will be requested to attend to a projecting bolt thread on the climbing frame as recommended in the report. This will be cut off and filed down to remove sharp edges. All other issues highlighted in the report were deemed to be of low risk and do not require any attention at this time.

### 11. Allotments' Committee

Councillor Collinson reported on the two meetings that have been held (19 August and 29 August) to consider the future running of the allotments. 5 allotment holders have come forward to sit on the newly formed Allotments' Committee. Carole Hamer, Bevan Scarborough, Bob Anderson, Neil Goodison and Andy Shaw.

#### Notes from the meeting held on 29<sup>th</sup> August 201

**Apologies:** Andy Shaw, Bob Anderson

**Present:** Carole Hamer, Neil Goodison, Bevan Scarborough, Doreen Collinson, Shirley Bridge (Clerk)

#### **Security**

1 combination lock to be fitted to the gate at the top of the allotment. Lengthsman will be able to identify a heavy duty lock. A laminated card with the number to be produced for all allotment holders.

#### **Presentation**

The committee would like to have a collection and purchase a gift for Alan Mashiter to thank him for all his hard work as the Allotment Chairman. The Committee will produce a draft of this and forward to the Clerk for distribution.

#### **Green Partnership Award**

Dave Padley, LCC has been successful in his application for a Green Partnership Award which is earmarked to improve the perimeter fence/hedge around the allotments. The Clerk will arrange a meeting with Dave, the Lengthsman and the committee to look at how this can be taken forward.

#### **Questionnaire**

Bevan had put together a draft questionnaire for all allotment holders to enable the committee to look at some forward planning. Bevan will forward this to the Clerk for distribution.

#### **Water usage**

The committee reviewed the water usage over the past two years. It is clear that water usage is increasing. It was decided to encourage all allotment holders to

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collect rain water. It was reported that recently the Football Club have been using the tap to water the newly seeded football ground and this will have increased usage over recent months. Neil volunteered to read the water meter on a monthly basis and report the reading to the Clerk. A sign to be purchased to be placed near the tap which reads 'READ PARISH COUNCIL – Allotment use only'.

## Pest control

This will be monitored by the committee and any necessary action will be taken.

## Finances

The committee reviewed the finances breakdown supplied by the Clerk. It is clear that if water usage increases at the current rate it may be necessary to raise the rental fees. This situation will be kept under review. The committee will consider ideas for events and fundraising at future meetings.

## Skip

The Clerk was requested to investigate the hire of a skip to enable allotment holders to dispose of any rubbish they have on their plot.

## FOR NEXT MEETING

- Review of Allotment Tenancy Agreement
- Review of Survey
- Presentation for Alan Mashiter

Provisional date for next meeting: Thursday 24 October 7pm

12.

a) **Casual Vacancy** – two applications had been received for the two casual vacancies and these were reviewed by councillors.

**RESOLVED: To invite Mrs Gillian Rostron and Mr Alun Davies to join the Parish Council as co-opted councillors.**

b) **Bank Mandate** – the updated Bank Mandate has been approved by Barclays Bank PLC. The signatories are now Shirley Bridge (Clerk), Councillors Collinson and Pollard.

c) **Martholme Viaduct** – Councillor Pollard had drafted a new letter to Lancashire County Council concerning Martholme Viaduct. This draft had been previously circulated to councillors.

**RESOLVED: To approve the draft with one alteration. Paragraph 7 to read "Read Parish Council is unaware of any evidence that shows that existing tenants on the site would not welcome the opportunity to be afforded access to and across the viaduct."**

d) **Church Street Gardens** – Councillor Collinson outlined an idea to use the bottom half of Church Street gardens as a car park. Councillors expressed concerns regarding the potential costs for this alteration.

**RESOLVED: To write to all residents of Church Street to gauge the general response to this idea.**

e) **George Lane parking** – the following e-mail has been received from Andy Ashcroft, Public Realm Manager, Lancashire Highway Services in response to the Clerk's correspondence regarding this matter.

*Thank you for your email dated 27 August 2013 regarding problems caused by parking on the footpath on George Lane near to the Whalley Road junction.*

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*I can confirm that the issue was discussed at the Ribble Valley District Officers' Road Safety Group meeting and it was recommended that Lancashire County Council consider the introduction of double yellow lines at the junction.*

*The next stage is to consult with adjacent residents and Parish Council/ Councillors to seek their views and then on the basis of the responses, consider the advertisement of a supporting Traffic Regulation Order to support enforcement.*

*This process will begin as soon as possible however due to current work pressures it is unlikely to progress until late Autumn 2013 at the earliest.*

The report was acknowledged.

**f) Blue Plaque** – the Clerk has obtained costings for the proposed Blue Plaque to commemorate Joseph Kemp.

**RESOLVED: To approve the costing of £295 + vat for the blue plaque.**

**g) Senior Citizens Party** – This will take place on Saturday 7 December 2013 at Read School. Arrangements for the party are in hand.

**h) Allotments' Committee** – this committee have requested that a skip be hired for use by allotment holders.

**RESOLVED: The Clerk was authorised to order the skip after obtaining two competitive quotes. Approximate cost will be £200.**

### 13. Correspondence

- Read Football Club request – Read Football Club have requested permission to paint the concrete fence to the cricket club side of the football pitch and to then sell the space to a small number of local traders to display their advertising boards. This would raise much needed funds for the club. The Parish Council have no objections to this request but will request that the football club gain the necessary permission for this from the Cricket Club.
- Councillor Collinson had met with Nigel Evans MP during his recent visit to the village. She had outlined the Parish Council's plans for the all-weather pitch. His reply was in support of the proposal.

### 14. Planning Applications and Decisions

**3/2013/0731**

Proposed demolition of existing side and rear extensions and construction of new **single-storey** side and rear extension - 20 George Lane, Read  
Parish Council response

The Parish Council have no objections to the proposed extensions.

**3/2013/0732**

Proposed demolition of existing side and rear extensions and construction of new **two-storey** side and rear extension 20 George Lane, Read  
Parish Council response

The Parish Council have no objection to the plan as submitted.

**3/2013/0271**

Proposed erection of two detached dwellings - re-submission Land at George Lane Read  
Parish Council response

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The Parish Council are satisfied that the modified plans address previous issues satisfactorily but would ask that consideration be given to the access to Hammond Field for the farmer.

### 15. Finance & Accounts

a)

#### Payments to be authorised

Payee	Type of expenditure	Amount
BDO – External Audit	Audit fees	£318.00
G Lambert – Internal Audit	Audit fees	£60.00
Nu-Age Print & Copy	Printing costs	£66.00
Duncan Armstrong	Refurbishment finger-post sign	£480.00
United Utilities	Water bill	£271.24
RVBC	2 x Shields	£36.90
Read Cricket Club	Room Hire	£10.00

b) Income:

RUFC Annual Rent	£250.00
Interest	£0.31

### 16. Items for the next agenda (meeting date 20 November 2013)

- Benches
- Bus Shelter
- Calendar of meetings for the next year
- Budgets
- Back Hambledon View
- Jubilee Street

*The meeting ended at 9.20pm*