

READ PARISH COUNCIL

06/08/01

A meeting of the Parish Council was held in Read United Reformed Church on Wednesday 6 August, 2014 at 7pm.

Present: Chairman Councillor Doreen Collinson
Councillors Councillors Davies, Pollard, Nichols

In attendance: Shirley Bridge (Clerk),

4 members of the public attended

1. **Apologies for absence** – apologies were received from Councillors Snape and Rostron and Borough Councillor John Hill.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda**
None received
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests**
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (25th June 2014)** – the minutes were approved
4. **Matters arising from the minutes not on the agenda**
10d) Replacement bench at Mary's Farm – Councillor Davies asked if the bench will require varnishing. The bench has an oiled finish and does not require varnishing.
5. **Public participation:**
 - One member of the public who is an allotment holder asked if there would be an annual inspection of the allotments by the Parish Council as in previous years. There will be an annual inspection this year and the date will be announced before the next meeting.
 - Fort Street – there are several potholes along Fort Street. This matter will be reported.
6. **Borough Councillor's Report** – Borough Councillor John Hill gave apologies for the meeting and will give an update on the Core Strategy at the next meeting.
7. **Clerk's Report** – in support of Items 10b) and 12a)
8. **Reports from external meetings:-**
 - *LALC meeting held on 1 July 2014 – Councillor Davies supplied a written report from this meeting – a powerpoint presentation from this meeting will be circulated to all councillors*
 - *PACT meeting held on 23rd July 2014. The Chairman gave a verbal report from this meeting which was attended by Councillor Rostron.*
9. **Playground:**
 - a) To receive the playground inspection report – some concerns regarding the rope on the play centre which may be showing some signs of wear. The Clerk will arrange for this to be checked.
 - b) Repairs and maintenance – the damage done by the Thwaites delivery truck includes damage to the gatepost and the fence/hedge. The Clerk confirmed that Thwaites have been contacted and they have agreed to reimburse all costs for the repair work. The Clerk will arrange for the repairs.
- 10
a) **Casual Vacancies** – two applications for the two casual vacancies had been received by the closing date of 1st August, 2014.

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RESOLVED: To co-opt William Harrison and Richard Hanson to the Parish Council. The Clerk will arrange for the Acceptance of Office forms to be signed and will arrange for the induction of the new councillors.

b) Approval of the Annual Return 2013-2014 and consideration of the External Auditor's report.

RESOLVED: The Annual Return 2013-2014 was approved and the contents of the External Auditor's report were noted. No further action was required following this report as the matter raised is now resolved.

c) Visit to Bridge Heywood Caravan Park – following a visit to the Caravan Park by Councillors written reports were produced by Councillors Snape and Rostron. All Councillors thanked the Hanson family for their hospitality. Discussions took place regarding the ongoing issue of the footpath link from Dunkirk Farm over Martholme Viaduct.

RESOLVED: To write to Lancashire County Council and request their assistance in conducting a survey of residents of both the village and the caravan park to determine their views on this matter. Councillor Pollard will draft this letter.

d) Oak Tree Siting

RESOLVED: To plant the donated oak tree in Church Street gardens. Councillor Collinson has arranged this with Ribble Valley Borough Council.

e) Cricket Club gate – this matter has not been resolved by the Football and Cricket Club as requested

RESOLVED: That the Cricket Club be requested to ensure that the gate remains open for any football matches.

f) Overhanging trees/shrubs

Fort Street garage site – the street light is being blocked by overhanging trees. Ribble Valley Borough Council will be requested to cut back the branches surrounding the street light.

Councillors have noted several addresses where shrubs are overhanging pavements/footpaths. The Clerk will produce a pro-forma to request residents trim back any overhanging shrubs at their property. Councillors will inform the Clerk of the relevant addresses

11. Correspondence

The Chairman has been approached by the Village Directory with a request for village news/events to be published. Councillors decided not to have a report of the council minutes published due to time constraints.

12. Planning Applications & Decisions/Enforcements

Applications

3/2014/0448

East Cottage, George Lane Read BB12 7RD

Proposal: Proposed front porch

RESPONSE

The Parish Council have no objections to this proposal.

3/2014/0515

Plot 1, The Whins, Whins Lane, Read BB12 7RB

Proposal: Alterations/extensions to currently approved dwelling.

RESPONSE

The Parish Council have not objections to the proposed amendment.

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3/2014/0578

4 Hammond Drive, Read BB12 7RE

Proposal: Removal of existing roof covering, extension to existing brickwork at first floor level, construction of new ground and first floor extension and new garage to front garden.

RESPONSE

The Parish Council have no objections in principal but are mindful of the problems caused when the adjacent property was developed where landscaping and insertion of gabion walls caused loss of privacy to neighbours. The Parish Council would ask that full overview of the development is carried out by planning officers to ensure that there is no recurrence.

Enforcements

a) Bridge Heywood Caravan Park

RESOLVED: To submit the letter drafted by Councillor Pollard and Councillor Davies to the Planning Department Ribble Valley Borough Council.

13. Finance & Accounts

a) Payments

Payee	Type of expenditure	Amount
Sutcliffe Play	Installation of springie toys	£1,728.25
Sabden Parish Council	Lengthsman Scheme	£600
S Bridge	Salary Apr-June	£554.24
S Bridge	Expenses Apr-June	£119.35
HMRC	Paye	£138.40
Phil Hardman	Tarmac	£70.00
RVBC	Replacement bin	£270.00
Diane Malley	Payroll Service	£24.00

b) Income

Simonstone Parish Council	Contribution to playground costs	£210
Allotment Rent	13c	£14.00

c) Bank reconciliation

Accounts @ 1 July 2014

Opening Balances 01.04.14		
Community Account	£12,328.77	
Business Saver Account	£2,518.71	£14,847.48
Add: Receipts		£8,978.17
Less: Payments		£7,177.39
Balance		£16,648.26

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d) Finance report

Cost centre		Budget 2014 2015 £	Expenditure to date (net of VAT) £	Residue £
100	Clerk's Salary	2,759	693	2,066
101	General Admin	2,345	574	1,771
102	Grass cutting	634	633	1
103	Lengthsman Scheme	700	670	30
104	Dog Bin Collection	1,044	1,040	4
105	Allotments water + maintenance	750	122	628
106	Playground ROSPA + maintenance	92	0	92
108	Senior Citizens Party	500	0	500
109	Donations S137	315	0	315
110	Audit	325	60	265
111	Training	130	63	67
112	Legal Fees	200	0	200
113	Contingency	700	0	700
	TOTAL	10,494	3,855	6,639
199	VAT		1,304	
200	Capital Replacement Fund	7,730	4,849	2,881
201	Whatmore Funding	11,284	0	11,284

14. Items for the next agenda (Wednesday 17th September 2014)

Further meetings/events reported by the Chairman

- **SCP Committee** **19 August 2014**
- **Allotment inspection** **24 August 2014**
- **Kick-about-area committee** **25 August 2014**
- **Cuppa & Cake event – Chairman's at home (in aid of SCP)**
6 September 2014 (2-4pm)
also
Cheese & Wine (7-9pm)

The meeting ended at 8.45pm