

READ PARISH COUNCIL

24/06/01

A meeting of the Parish Council was held in Read United Reformed Church on **Wednesday 24th June, 2015 at 7pm.**

Present: Chairman: Councillor Doreen Collinson
Councillors: Rostron, Hanson, Harrison, Bennett
In attendance: Shirley Bridge (Clerk), Borough Councillor Graves
5 members of the public attended

1. **Apologies for absence** – apologies were received from Councillor Collinge who is on holiday.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda**
None received.
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests**
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 13th May 2015)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** – there were no matters arising.
5. **Public participation:**
 - Dr Barker – Martholme Greenway – Dr Barker asked if the Parish Council would like to nominate another representative to attend the Martholme Greenway meetings now that Clifton Pollard has left the Parish Council. The Chairman will consider this as an agenda item once there is a full council. Dr Barker also reported on the official opening of the viaduct for one day. This event was held in partnership with SusTrans.
 - Borough Councillor Graves outlined the developments to date with regard to the request for a pelican crossing in Simonstone. This issue was looked at in 2013 and a survey was undertaken to establish if there had been casualties on the road but insufficient evidence was gathered. The Chairman explained that although Read Parish Council were supportive of the idea this issue should be raised at Simonstone Parish Council's meeting.
 - Councillor Graves also outlined a proposal to change the postcode of properties in the Read Parish. There are some reported problems with deliveries to the wrong postal address due to Read having a BB12 postcode. The proposal is to change to a BB7 postcode. Cllr Graves is hoping to collect any evidence of wrong postal deliveries to enable her to put a case together. The Chairman offered to put a piece in the Winter Newsletter to help the cause.
6. **Borough Councillor's Report** – nothing further to report
7. **Clerk's Report** – in support of Agenda Items 11d) 11e)11f) and 11i.
8. **Reports from external meetings:-**

Reports were available from:-

 - PACT held on 17th June 2015
 - Simonstone Parish Council 14th May 2015
9. **Playground:**
 - a) **To receive the playground inspection report** – no problems reported.
 - b) **Repairs and maintenance** – all equipment in good order
10. **Allotment Chairman's report**

The Allotment Chairman gave a report of the meeting held on 10th June 2015. The meeting was attended by Councillor Collinson, Carol Hamer and Bevan Scarborough.

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- *Topping for the road has been delivered and Bevan will ask for assistance from other allotment holders in spreading this on the track to improve the surface.*
- *The fencing repairs have been carried out by the Lengthsman*
- *The competition is to be 'Make a Scarecrow' and will be judged in August.*
- *The annual inspection of allotments will take place in September.*

11. Decision items:-

a) Read Motor Body Lease – Councillors received a report from Pallisters outlining the final terms of lease.

RESOLVED: No arrears of rent will be collected, the rent will be collected from 1 January 2015 and there should be a rent review every 3 years.

b) Committees – there are some vacancies on the Planning committee but this should be discussed when Councillor Collinge is present.

RESOLVED: The Senior Citizen's Party Working Group will now consist of Councillors Collinson, Rostron, Harrison and Hanson.

c) Parish Plan – no further reports until this Working Group meet again. Councillor Rostron has met with FORS (Friends of Read School) and they would be willing to have an input when the revised Plan is formulated.

d) Bus Shelter – Councillors reviewed the current state of the Parish Council owned bus shelter on Whalley Road. The costs to date for purchase, modifications and ongoing maintenance have been extensive and now there has been further vandalism.

RESOLVED: Not to proceed with repairs to the bus shelter but perhaps look at the possibility of obtaining grants/funding to assist with the purchase of a more suitable bus shelter. Borough Councillor Graves will enquire if any grant are available from RVBC.

e) Declaration of Interests forms for RVBC - Councillors present were asked to complete these forms which will be forwarded to RVBC for publication on their website.

f) Litter bins on playground – The Parish Council have responsibilities for the two litter bins on the playground. To date they have been emptied on a voluntary basis but this arrangement is no longer viable and therefore the Clerk has obtained costings from RVBC for the emptying of the bins.

RESOLVED: To request that RVBC empty the larger of the two bins. Cost £3.33 per week (plus VAT).

g) Boundary hedge – the boundary hedge between the recreation ground and the adjoining houses needs trimming.

RESOLVED: To obtain a quote from Jason Shaw for the trimming back of the hedge along its full length. This work to take place in August.

h) All weather pitch development – the Working Group will meet over the next few weeks to look at the way forward for this initiative.

i) Playground signage replacement – there are three signs on the playground that Councillor Rostron has reported as being defective. The lettering has peeled off.

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(These were done in 2013 at a cost of £60). The Clerk has obtained costings for steel signs - approximate cost for 3 signs £150 + vat.

RESOLVED: To order the new signs as detailed.

12. Correspondence

- A card has been received from an allotment holder to thank the Parish Council for replacing some of the fencing on the allotment.
- A note from the Cricket Club asking if the Parish Council have any objections to the football field being used for a charity match to be held on 9th August 2015. The Parish Council have no objections to this.

13. Highways Matters

The potholes in Fort Street have not been repaired although they have spray paint around them which indicates that they are on the repair schedule.

14. Planning Applications & Decisions/Enforcements

3/2015/0398

34 Woodhead Road, Read BB12 7PH

The construction of a bedroom and en-suite extension for a disabled person. The conversion of the garage into an office as enabling works.

Parish Council Response:

The Parish Council have no objections to this application

15. Finance & Accounts

a) Payments

Payee	Type of expenditure	Amount
15/04/2015	S Bridge Petty Cash	£40.00
20/04/2015	RVBC – Grass cutting	£775.03
22/04/2015	Skip Hire	£198.00
12/05/2015	Sabden Parish Council – Lengthsman Scheme	£600.00
15/05/2015	Allotment Fencing	£23.94
27/05/2015	Fortress Wrought Iron Ltd – playground gate repair	£132.00
1/06/2015	Internal Audit	£60.00
1/06/2015	URC Room Hire	£109.65
1/06/2015	Insurance	292.90
9/06/2015	Allotment water	£141.70

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b) Income

13/04/2015	Precept	£7,838.00
13/04/2015	Grant for localised support RVBC	£184.00
30/04/2015	HMRC Vat payment for 214-2015	£1,415.47
6/06/2015	Allotment AGM raffle	£15.44
6/06/2015	Simonstone Parish Council – playground contribution	£300.00

c) Bank reconciliation as 29th May 2015

Opening Balances 01.04.15		
Community Account	£10,858.55	
Business Saver Account	£2,519.96	£13,378.51
Add: Receipts		£10,773.72
Less: Payments		£2,632.09
Balance		£21,520.14

d) Finance report

Cost centre		Budget 2015 2016	Expenditure to date	
101	General Admin	£2,392	£463	
102	Grass cutting	£647	£646	
103	Lengthsman Scheme	£800	£600	
104	Dog Bin Collection	£1,065		
105	Allotments water + maintenance	£765	£331	
106	Playground ROSPA + maintenance	£94	£110	
108	Senior Citizens Party	£500		
109	Donations S137	£315		
110	Audit	£160		
111	Training	£130		
112	Legal Fees	£204		
113	Contingency	£700		
	Totals	£10,600	£2,149	
199	VAT	£184		
200	Capital Replacement	£4,349		
201	Whatmore Funding	£11,284		

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15. Items for the next agenda

- Bus Shelter
- Motor Body Lease
- Parish Plan
- All weather pitch development
- Committees