

READ PARISH COUNCIL

24/04/01

A meeting of the Parish Council was held at **Read Con Club, Whalley Road, Read BB12 7PB on Wednesday 24th April, 2019, at the conclusion of the Annual Parish meeting.**

Present: Chairman: Peter Collinge
Councillors: Anderson, Hacking, Hanson, Ridge, Rostron
In attendance: Shirley Bridge (Clerk)

9 members of the public attended

1. **Apologies for absence** – apologies for absence were received from Councillors Bennett and Gandy.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 To receive declarations of interest from councillors on items on the agenda – *Councillor Hacking is a RSVH Trustee.*
 - 2.2 To receive requests for dispensations for disclosable pecuniary interests – none received.
 - 2.3 To grant any requests for dispensations as appropriate
3. **To approve the minutes of the previous Parish Council meeting held on 13th March, 2019.** *The minutes were approved.*
4. **Matters arising from the minutes not on the agenda** - none
5. **Public participation:**
None
6. **Borough Councillor's Report** – no report.
7. **Reports from external meetings:** none to report.
9. **Playground:**
 - a) *To receive the playground inspection report* – all equipment in working order.
 - b) *Repairs and maintenance* – Notice on the playground now looking rather worn.
10. **Allotment Management Committee** – Councillors noted the report from the meeting held on 11th April, 2019. Councillor Anderson is now considering the best way to improve the allotment road and will report further at the next meeting.

11. Decision Items

a) **Election update** – Councillors received a list of candidates for the forthcoming election on 2nd May, 2019.

b) Change of date and time for Annual Parish Council meeting

RESOLVED: Due to the election taking place on 2nd May, 2019 it is now necessary to change the planned date for the Annual Parish Council meeting from Wednesday 22nd May, 2019 to Wednesday 15th May, 2019 - start time 7.30pm to fit with opening times at the Con Club.

c) **Letter of resignation** – Councillors received a resignation letter from Councillor Rostron. The Chairman thanked her for all her work for the parish council and wished her well for the future.

d) **The year end accounts for 2018/2019** - These have been completed and submitted to the

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Internal Auditor. He has no issues to report. Once approved and signed by the Chairman and Clerk/RFO they will be submitted to the External Auditor.

RESOLVED:

i) To note the Internal Audit Report 2018/2019

ii) To approve and sign the Annual Governance Statement 2018/2019

iii) To approve and sign the Accounting Statements 2018/2019

e) Venue and arrangements for Civic Sunday – Councillors reviewed the arrangements for the Civic Sunday event planned for 9th June, 2019. Different options will be explored and the invite list finalised.

f) Allotment Road – already discussed.

g) Parking on grass verge of car park on football match days – Councillors received a report from the Clerk explaining the situation. It was felt that signs to discourage grass verge parking could be helpful and costing to be obtained for production and erection of signs.

h) Church Street Gardens – Councillors a quote from Revive for power washing £200 and also for the supply of a picnic table £400 each ex VAT.+ £120 delivery + tree has been planted

RESOLVED: To go ahead with the power washing quote and also the quote for purchase and delivery of a picnic table.

i) Conifers on Allotments – pictures circulated – Councillors considered a quote from Andrew Isherwood, Tree Surgeon of £200 to remove the two conifer trees by the side of the allotment road. This would discourage children and teenagers from congregating under the lower branches. It might be possible to have the lower branches removed and retain the trees. A further quote for removal of the branches will be obtained.

j) Village Hall update – Councillor Hacking gave an update of recent developments regarding the purchase and refurbishment of the URC building.

k) Litter Bins – Councillor Hacking has been monitoring the emptying of the bins on Whalley Road. These have not always been emptied by RVBC on Fridays. Councillor Hacking has reported this and they have now been emptied. Councillor Hacking will continue to monitor the situation.

l) Fly tipping – Councillor reported that fly tipping around the village is becoming a problem. Fly tipping on private land is the responsibility of the land owner. All fly tipping should be reported to Ribble Valley Borough Council.

m) Bus shelter noticeboard – Councillor Hacking requested that an extra noticeboard be purchased for the bus shelter. It was felt that as we already have two noticeboards in the village this would not be taken forward at this time.

n) Parking on pavement on playground road – Councillor Hacking reported on the problems of pavement parking by cars around the village. This is a police matter.

o) Gratuity for Internal Auditor – the internal auditor has now completed his audit and has no matters to report.

RESOLVED: To pay a £60 gratuity for auditing of the 2018-2019 accounts.

12. Correspondence – already discussed

13. Highways – the overhanging shrubs at Victoria Lodge have been reported to LCC.

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14. Planning Applications & Decisions/Enforcements

None

15. Finance & Accounts:

a) Payment of accounts –

7/3/19	R Hamilton – Allotment deposit returned	£50.00
18/3/19	Admin exps,printing	£73.92
18/3/19	Petty Cash	£40.00
18/3/19	Clerk's salary March	£196.31
18/3/19	HMRC employers NI	£147.40
20/3/19	Petty Cash	£40.00

b) Income – none

4/3/19	Bank interest	£6.25
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c) Bank reconciliation as at 31st March, 2019

Opening Balances 01.04.18			
Community Account	£17,998.11		
Business Saver Account	£2,523.86		£20,521.97
Add: Receipts			£24,224.66
Less: Payments			£32,040.59
Balance			£12,706.04

16. Items for the next agenda

- Allotment road
- Car park
- Little Green Bus

The meeting ended at 8.55pm