

READ PARISH COUNCIL

16/09/01

A meeting of the Parish Council was held in Read United Reformed Church on **Wednesday 16th September, 2015 at 7pm.**

Present: Chairman: Councillor Doreen Collinson
Councillors: Rostron, Hanson, Harrison, Collinge
In attendance: Shirley Bridge (Clerk)
2 members of the public attended

1. **Apologies for absence** – apologies were received from Councillor Bennett
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda** – none received
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 22nd July 2015)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** – there were no matters arising.
5. **Public participation:**
 - One resident asked if the installation of a street light on Back Whalley Road had been considered. This matter had previously been considered and Lancashire County Council and Ribble Valley Borough Council would not support this installation. The Parish Council had decided previously not to support this due to the high cost of installation.
 - One resident reported that although some of the potholes on Fort Street have been repaired other have been left. This matter has already been reported to the Highways Department, Lancashire County Council.
 - One resident reported that the overhanging branches at Castlebank, Straits Lane have not been dealt with. This matter has already been reported to Highways Department, Lancashire County Council and is being dealt with.
6. **Borough Councillor's Report** – no report
7. **Clerk's Report** – in support of Item 11h).
8. **Reports from external meetings:-**

The Clerk provided a written report from the Parish Council Liaison Committee she attended on 10th September 2015
9. **Playground:**
 - a) To receive the playground inspection report** – the ROSPA report has been received and Councillors considered the items of note. It was noted that this is the best report ever received for the playground and that recent repairs and improvements have now ensured that the playground is in very good order.
 - b) Repairs and maintenance** – It was decided to obtain quotes for the repair of the surfaces where shrinkage has occurred. Some of the other minor repairs identified will be carried out by the Lengthsman.
10. **Allotment Chairman's report**

Councillor D Collinson – Allotment Chairman, gave a report on recent activity.

 - There are now 14 people on the waiting list
 - There have been reports of vandalism and this has been reported to the police.
 - Councillor Collinson judged the recent Scarecrow Competition arranged by the Allotment Committee. This is the first time this event has taken place and 7 entries

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were judged. 1st prize was awarded to Mr Mckno and 2nd prize was awarded to Mr Goodison. It is hoped that this will become an annual event and more allotment holders will be encouraged to enter in the future.

11. Decision Items

a) All weather pitch – awaiting further developments on this issue.

b) Bus Shelter – quotations had been obtained for a replacement bus shelter from Euroshel and the merits of the different options were discussed.

RESOLVED: It was resolved to commission Euroshel to supply and fit a new bus shelter as per Option2 in the recent quotation. This is for a Pennine reach style shelter, two bay in steel mirror polished with top grade 6mm polycarbonate glazing. The cost of this new shelter is £4,840 – including fitting.

c) Parish Plan – the Parish Plan development committee would like to have an article in the Autumn Newsletter informing residents of how they can be involved in contributing to the formulation of the revised plan.

d) Christmas Tree – Councillors discussed this project. Councillors had met with Lancashire County Council regarding the installation of an electricity supply for the Christmas lights. Although no quote had been received by the Clerk the estimated costs would be in the region of £3,000. It was hope that this initial quote could be reduced by sub-contracting the digging out work. In the first instance the Clerk was requested to write to nearby residents of Church Street to assess the local support for this project.

RESOLVED: It was resolved to move forward with this project and once revised costings have been received to approach Ribble Valley Borough Council for funding under the new Parish Grant scheme to support this project.

e) Recruitment of new Councillors – there are currently still 2 vacancies for Parish Councillors to be co-opted.

RESOLVED: To hold a Coffee Morning/Open House where residents will be invited to meet existing councillors in an informal setting. Date and time tbc. A flyer advertising this event will be produced and delivered to all residents once the time and date are confirmed. Articles will be submitted to the Church magazine and also the Parish Council's website and Facebook page.

f) Notice Board – it was felt that the existing noticeboard (on the wall of the Village Bakery) is not seen by all the residents and that an additional noticeboard should be placed around the Straits Lane/Whalley Road junction area as it would be seen by residents from that end of the village.

RESOLVED: It was resolved to purchase an additional noticeboard for the Parish Council – exact location yet to be decided

g) Football Club Licence – the Football Club Licence is due for renewal in 2015.

RESOLVED: Councillors requested that the Clerk move forward with renewal of the licence with the terms and conditions unchanged.

h) The Pensions Regulator – Automatic Enrolment

As an employer the Parish Council must write to all employees who do not automatically enrol and ask if the employee would like to join or opt into a pension scheme.

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RESOLVED: The only employee of the Parish Council at this time is the Clerk, Mrs Shirley Bridge and she informed the Parish Council that she does not wish to join or opt into a pension scheme. This information will be passed to Diane Malley, the Parish Council's payroll provider and she will make the necessary declaration of compliance on behalf of the Parish Council.

12. Correspondence

Three items of correspondence have been received by the Parish Council.

- Mrs A Prior has informed the Parish Council of a recent incident involving the A-board from a local business which is on the pavement at the junction of Whalley Road/George Lane. The resident feels that this board obstructs the vision of motorists and should be removed. The Chairman has visited the business and has discussed this matter with the owner. The Clerk was asked to write to the business asking if they would re-site the A-board. The resident has also reported some issues with vans parking outside the shop and obstructing the flow of traffic. This matter should be reported to the police.
- C Gardener has contacted both the Parish Council and also the two Borough Councillors to express her concerns regarding activity on Hammond Ground which she feels will result in the development of the area. To date the Parish Council have not received any information from Ribble Valley Borough Council.
- Padiham Greenway – this group forwarded minutes from their meetings and requested attendance from a representative from the Parish Council. As Councillor numbers are low at this moment it was felt that the Parish Council do not have the capacity to send a representative at the current time but are keen to still receive minutes of meetings and reports of any developments.

13. Highways Matters – the Clerk submitted a written report of all the issues reported to the Highways Department, Lancashire County Council. Councillors found the report useful and would like the Clerk to submit further reports to future meetings.

14. Planning Applications & Decisions/Enforcements

Planning Application No: 3/2015/0495

Proposal: Outline application (access only) for the erection of up to 15 dwellings on land at Worthalls Farm with access off Westfield Avenue BB12 7PW

Location: Land at Worthalls Farm, Westfield Avenue, Read BB12 7PW

Response required by: 25th August 2015

RESPONSE

The Parish Council have no objections to this proposal and believe this is a good development of redundant farm buildings.

Planning Application No: 3/2015/0539

Proposal: Demolition of existing rear conservatory, erection of proposed single storey rear extension and associated external works

Location: 19 George Lane, Read BB12 7RQ

Response required by: 27th July, 2015

RESPONSE

The Parish Council have no objections to this application.

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15. Finance & Accounts

a) Payments

Payee	Type of expenditure	Amount
22/7/2015	HMRC – PAYE April-June 2015	£141.40
28/7/2015	Donation to St John's and St Peter's Church for restoration of War Memorial	£500.00
2/9/2015	United Utilities – Allotment Water	£200.66
2/9/2015	Jason Shaw - Hedgecutting	£30.00

b) Income

24/8/2015	Read Cricket and Bowling Club - Rent	£60.00
26/8/2015	Read United Football Club - Rent	£250.00

c) Bank reconciliation as 30th July 2015

Opening Balances 01.04.15		
Community Account	£10,858.55	
Business Saver Account	£2,519.96	£13,378.51
Add: Receipts		£10,293.91
Less: Payments		£4,778.41
Balance		£18,894.01

d) Finance report

Cost centre		Budget 2015 2016	Expenditure to date	
100	Clerk's Salary	£2,828	£708	
101	General Admin	£2,392	£628	
102	Grass cutting	£647	£646	
103	Lengthsman Scheme	£800	£600	
104	Dog Bin Collection	£1,065	-	
105	Allotments water + maintenance	£765	£531	
106	Playground ROSPA + maintenance	£94	£250	
108	Senior Citizens Party	£500	-	
109	Donations S137	£315	£500	
110	Audit	£160	£160	

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111	Training	£130	-	16/09/05
112	Legal Fees	£204	-	
113	Contingency	£700	-	
		£10,600	£4,023	
199	VAT	£280		
200	Capital Replacement	£4,439	£216	
201	Whatmore Funding	£11,284	-	
202	SCP donations and fund raise	£284	-	

15. Items for the next agenda

- SCP
- Precept setting
- Parish Plan
- New Councillors
- Footpaths

The meeting ended at 9.30pm