

READ PARISH COUNCIL

16/08/01

A meeting of the Parish Council was held at United Reformed Church, East View, Read BB12 7PS on **Wednesday 16th August, 2017 at 7pm.**

Present: Chairman: Councillor Peter Gandy
Councillors: Collinson and Bennett
In attendance: Shirley Bridge (Clerk)

8 members of the public attended.

1. **Apologies for absence** – apologies for absence were received from Councillors Hanson, Collinge, Rostron and Crosland.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda** – none received
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received.
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 28th June 2017)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** - there were no matters arising.
5. **Public participation:**

One resident would prefer to have the meetings at the URC. This comment has been noted previously.

Reports of a blocked drain on Campbell Street

PCSO D Bioletti attended the meeting to discuss the on-going problems with parked cars at Read Motor Body Centre. She would like to have more information regarding the frontage element of the premises and if this included in the ownership/tenancy agreement for the business premises. The Clerk to investigate this matter.
6. **Borough Councillor's Report** – Councillor Bennett reported that Lancashire County Council have now carried out the repairs following the bus stop sign vandalism.
7. **Clerk's Report:** none
8. **Reports from external meetings:** none
9. **Playground:**
 - a) **To receive the playground inspection report** – no report
 - b) **Repairs and maintenance** – no report
10. **Allotments** – Councillors noted the Allotment Management Committee report following their Inspection Meeting held on 29th June 2017.

11. Decision Items

a) **Legacy donation – update** – Councillors received an update on progress within the different elements of the approved projects.

RESOLVED: Councillors approved the purchase of the memorial bench at a cost of £697 (exclusive of VAT) + £74 packing and carriage. Councillors also resolved to approve the resurfacing work to be done on the Church Path and also Church access road at a cost of £2,200.

b) **Read Motor Body/PACT** – update – this item covered in Public Participation.

c) **Logo design – update** – Cllr Crosland did not attend the meeting. This item to be carried forward to the next meeting.

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d) Casual vacancy – update

Following the resignation of Councillor Lisa Snape from the Council as from 22nd June 2017 the formal process of filling the casual vacancy was commenced. A Notice of Vacancy was lodged with RVBC and after 14 working days RVBC have confirmed that there has been no call for an election and have confirmed that the Council can now co-opt to the vacancy.

RESOLVED: Councillors resolved to advertise the vacancy (noticeboard, Website, Facebook page). Any interested candidates will be asked to complete an application form along with a declaration of eligibility. The closing date to be: Monday 4th September 2017 to enable any completed applications to be circulated to Councillors. Any completed applications to be considered at the next meeting on 13th September 2017.

e) **Communications Group – update** – the Communications have not met as yet.

f) **Consultation on proposed public space protection orders – RVBC** – circulated by e-mail – Cllr Bennett has raised some objections to the proposed orders and his concerns will be forwarded to RVBC.

g) **On-line payments** – changes to Financial Standing Orders

RESOLVED: Councillors resolved to amend the Financial Standing Orders as follows: -

EXISTING

16. Cheques shall be signed by two members of the Council or one member of the Council and the Clerk.

TO ADD

The Council can if desired undertake Online Banking. All payments made by Online Banking will be authorised by two members of the Council or one member of the Council and the Clerk and will be presented to the Council in the Schedule of Payments. Online payments as opposed to cheque payments will be clearly denoted.

- *Also resolved that once on-line payments are operational, the Clerk's salary will be paid monthly. (Currently paid quarterly)*

12. Highways matters – Councillors noted the Highways Report.

13. Planning Applications & Decisions/Enforcements

Planning Application No: 3/2017/0643

Proposal:

Proposed erection of a building containing stables and machine storage shed plus outdoor ménage and associated access road with parking and manoeuvring areas for private use only.

Location: Lower Read Wood Farm, Old Roman Road, Read BB12 7RX

Response required by: 4th August 2017

RESPONSE

The Parish Council has no objection to this proposal.

14. Finance & Accounts:

a) Payment of accounts - NONE

b) Income - NONE

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c) Bank reconciliation as at 31st July, 2017

Opening Balances 01.04.17		
Community Account	£3,981.57	
Business Saver Account	£2,522.16	£6,503.73
Add: Receipts		£21,876.19
Less: Payments		£6,306.13
Balance		£22,073.79

15. Items for the next agenda

- Casual Vacancy
- Legacy Donation
- Read Motor Body Centre
- Logo design

*The meeting ended at 7.45 pm