

# READ PARISH COUNCIL

13/09/01

A meeting of the Parish Council was held at **St John's Church, off George Lane, Read BB12 7RL** on **Wednesday 13<sup>th</sup> September, 2017** at 7pm.

**Present:** Chairman: Councillor Peter Gandy  
Councillors: Collinson, Hanson and Rostron  
**In attendance:** Shirley Bridge (Clerk)

4 members of the public attended.

1. **Apologies for absence** – apologies for absence were received from Councillors Collinge, Bennett and Crosland.
2. **Declarations of Councillors' Interest and dispensations**
  - 2.1 **To receive declarations of interest from councillors on items on the agenda** – none received.
  - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received.
  - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 16<sup>th</sup> August, 2017)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** - there were no matters arising.
5. **Public participation:**  
*One resident reported anti-social behaviour by a gang of teenagers on the playing fields. This matter to be reported to the PCSO.*
6. **Borough Councillor's Report** – nothing to report.
7. **Clerk's Report** - none
8. **Reports from external meetings:**  
PACT – Councillor Rostron provided a written report from the PACT meeting held on 24<sup>th</sup> August 2017. Councillors noted the report.
9. **Playground:**
  - a) **To receive the playground inspection report** – *the ROSPA inspection took place in August and the final report will be considered once it has been submitted by Playsafety.*
  - b) **Repairs and maintenance** – Possible new equipment and associated costs will be considered at the next meeting.
10. **Allotments** – The Clerk provided a report from the Allotment Management Committee. Councillors noted the report.

## **11. Decision Items**

### **a) Casual vacancy**

Councillors present considered the two completed applications that had been received for co-option to the casual vacancy. Voting took place by a show of hands.

#### **RESOLVED:**

**Application 1 – Deborah Ridge – 4 votes**

**Application 2 – Robert Anderson – 0 votes**

**Deborah Ridge to be formally invited to be co-opted on to the parish council.**

**b) Legacy donation – update** – Councillors noted the latest update on this agenda item.

**c) Read Motor Body – update** – the Clerk had determined that Read Motor Body Centre do own the frontage at their premises on Hambledon View. This information has been passed to PCSO Bioletti who is dealing with the matter now.

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d) **Logo design – update** – Councillor Crosland not present so no update available.

e) **Conclusion of Audit** – The Clerk submitted the following report from BDO External Auditors for the parish council at the conclusion of their audit.  
*‘on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met.’*

**RESOLVED: To approve the completed Annual Return and associated External Audit report.**

12. **Highways matters** – Councillors noted the Highways Report.

13. **Correspondence** – none

## 14. Planning Applications & Decisions/Enforcements

Planning Application No: 3/2017/0761
Proposal: Application for the variation of condition 2 from planning permission 3/2006/0435 to extend season for existing caravan site from 1st March to 31st October, to 1st March to 6th January ie 10 months and 6 days
Location: Bridge Hey Wood Caravan Park, Dunkirk Farm, Read, Lancashire
Response required by: 7 <sup>th</sup> September 2017
<b>RESPONSE</b> The Parish Council has no objection to this proposal.

## 14. Finance & Accounts:

### a) Payment of accounts –

Date	Supplier	Amount
16/8/2017	Nu-age Print and Copy -Allotment Newsletter	£15.00
22/8/2017	BDO LLP External Audit	£120.00
22/8/2017	Water Plus Limited – Allotment Water	£177.77

### b) Income –

None

### c) Bank reconciliation as at 31<sup>st</sup> July, 2017

<b>Opening Balances 01.04.17</b>		
<b>Community Account</b>	£3,981.57	
<b>Business Saver Account</b>	£2,522.16	£6,503.73
<b>Add: Receipts</b>		£22,188.96
<b>Less: Payments</b>		£6,618.90
<b>Balance</b>		<b>£22,073.79</b>

## 15. Items for the next agenda

- **Budgets 2018-2019**
- **Meetings and Venues for 2018**
- **Communications Group - update**

\*The meeting ended at 7.53pm