

READ PARISH COUNCIL

15/05/01

The Annual Parish Council meeting was held in Read United Reformed Church on Wednesday 15 May 2013 at 7.30pm.

Present: Councillors: Doreen Collinson, Lisa Snape, Clifton Pollard, Gerald Nichols, Richard Bennett, David Waterhouse
In attendance: Shirley Bridge (Clerk)
Public participation: 2 members of the public

- 1. Apologies for absence** - apologies for absence were received from Borough Councillor John Hill and Councillors Alan Mashiter and Tony Wilkinson.
- 2. Appointment of Chairman** – Councillor Doreen Collinson was appointed Chairman for the next 12 months. Councillor Collinson took the Chair and signed the Declaration of Office.
- 3. Appoint of Vice-Chairman, Allotment Chairman and Council Representatives:**

Vice Chairman:	Councillor Nichols
Allotment Chairman:	Councillor Mashiter
Playground Inspection:	Councillor Snape
Parish Council Liaison:	Councillors Nichols and Pollard
Footpath Officer:	Councillor Bennett
Planning Committee:	Councillors Collinson, Nichols and Pollard (Councillor Pollard to be Chairman of this committee)
- 4. Declaration of Councillors' Interests** – there were no declarations of interest.
- 5. To approve the minutes of the previous meeting (held on 3 April 2013)** – the minutes of the previous meeting were approved.
- 6. Police Report** – Councillor Collinson passed on a report from the PACT meeting held on 24 April 2013
In attendance: PCSO Di Bioletti

Crimes

MARCH/APRIL

- Bus Shelter vandalism – no further lines of enquiry
- Items stolen from a car in Hambledon View – sat nav
- Metal theft – 5 bar gate – Home Farm, Whins Lane
- Trapp Lane – car broken into and laptop taken
- Trapp Lane – Victoria cast iron gates stolen and a sack of coal
- Trapp Lane – trailer with wooden sides stolen
- Arson attempt at construction site at Friendship Mill – wooden entrance door set on fire
- East View – metal garden furniture stolen
- Fort Street – lead flashing taken from roof
- Fort Street – garden furniture taken
- Dunkirk Farm – theft of chain saws from outbuilding

Because of the number of metal thefts in Read and Simonstone the police are stopping vehicles that are obviously scrap metal dealers and checking what they have on their trucks. Things seem to have improved since this initiative.

Cold callers – Red Cross – they were genuine but should not be cold calling in this area. PCSO Bioletti rang the company and complained. They have blacklisted Read and Simonstone and we should not be bothered by this company again.

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Pelican crossing – this has been looked at by engineers but is not much improved. Di has also spoken to LCC Highways but will contact them again.

George Lane parking – Di has reported the problems to the traffic unit. The parish council have also reported this matter.

Dog fouling – has become worse recently. Di needs people to come forward and report offenders. Di and the dog warden are doing extra patrols.

School – Nowell Grove/Straits Lane gates are now locked to encourage parents to use the proper entrance on Greenacres.

PRIORITIES

- **Speeding**
- **Dog Fouling**
- **Anti-Social behaviours Black Hill woods/car park**

Future meetings:

- 22 May 2013 Wednesday
- **Note change of day* 27 June 2013 Thursday
- **Note change of day* 8 August 2013 Thursday

7. **Borough Councillor's Report** – no report

8. **Allotment Chairman's Report** – no report

9. **Clerk's Report** – for information

10. **Playground:**

a) **To receive the monthly inspection report** – the monthly inspection report was received.

b) **Repairs and maintenance** – gravel has been thrown on to the slide from the path. The Lenghtsman will be asked to spread powdered cement on to the path to harden the surface to prevent this happening again.

11. **Items for discussion and to approve any action required**

a) **Review of Lenghtmans Scheme** – the Clerk had prepared a breakdown of the costs to date.

RESOLVED: To continue with the scheme for 2013-2014 with an initial contribution of £600 with a review after 6 months.

b) **Payroll for 2013-2014**

The Clerk has investigated the use of a payroll agent who will undertake all the necessary payroll calculations and submissions to HMRC on behalf of the Parish Council. The cost per annum would be £45.

RESOLVED: To enlist the services of a payroll agent to carry out the payroll function for the Parish Council.

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c) Sign - Youth Council

Due to exam pressures the Youth Council will now need more time in which to design a sign for the area near the playground that they have recently cleared of litter. They hope to have the design completed by the end of May 2013.

d) Approval of Annual Financial Statements and Annual Return

These have now been approved by the internal auditor and will now be submitted to the external auditor. One issue raised by the internal auditor was that any surplus funding not earmarked for immediate use should be moved to the deposit account.

RESOLVED: To approve the accounting statements and annual return and to move surplus funding to the deposit account of the Parish Council.

e) Footpaths

i) **Annual Review** – Councillors Bennett, Snape and Pollard will undertake the annual review of footpaths over the summer and will report back once this has been completed.

ii) **Shady Walks footpath** – this issue has been discussed with Lancashire County Council. The advice from them is that it may be helpful to write again to the landowner asking if he would open the path under an agreement. David Padley, Lancashire County Council may be willing to help with negotiations with the landowner.

f) Bus Shelter repair

Another Perspex panel will be required for this repair. Once the new side panel has been manufactured this will also need a Perspex panel.

g) George Lane parking

The Parish Council have requested that double yellow lines be used at the junction of George Lane/Whalley Road to alleviate recent parking problems. Lancashire County Council will consider this request at the next meeting of Ribble Valley District Officers Road Safety Group meeting, which is provisionally due to take place on 12 July 2013.

h) Re-siting of Dog Waste Bin – Hammond Drive

Ribble Valley Borough Council have experienced some problems with the emptying of this particular bin and have requested a re-siting.

RESOLVED: To re-site this bin to the other side of Hammond Drive.

i) Kemp Commemorative Plaque

The Parish Council had previously agreed to have a plaque manufactured to commemorate the Kemp family. The final design and location were considered.

RESOLVED: The plaque to be sited on the gatepost at Victoria Lodge, Whalley Road. The Clerk will obtain costings for the manufacture of the chosen plaque.

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12. Planning Applications and Decisions Applications

Planning Applications Received
Planning Application No: 3/2013/0271
Proposal: Proposed erection of two detached dwellings
Location: Land at George Lane, Read
Received: 2 April 2013
Response required by: 18 April 2013
16 April 2013
RESPONSE Although no strong objections to this planning proposal, the Planning Committee, Read Parish Council noted that there is no way through for the farmer to take stock to the field at the back of the site. He should not be expected to drive them on the main Whalley Road. It would be preferable if the top house had the garage on the North side as the light would be better for the Northern property. They only have small windows due to planning regulations when it was converted.

13a)

Payments to be authorised

Payee	Type of expenditure	Amount
PC Signs	Signs	£234.00
John Pallister	Lease	£420.00
RVBC	Grass cutting	£739.50
Lancashire Playing Fields Association	Section 137 donation	£15.00
Sabden Parish Council	Lengthmans scheme – materials to 31.3.2013	£33.40

Receipts:

Type of income	Amount
Donation from resident to fund refurbishment of heritage fingerpost sign	£200.00
Publication sales	£4.00

14. Items for the next agenda:

- Hammond Drive triangle

The meeting closed at 8.50 pm