

READ PARISH COUNCIL

13/05/01

The Annual Parish Council meeting was held in Read United Reformed Church on Wednesday 13 May, 2015 at 7.00pm.

Present: Councillors: Doreen Collinson, Gill Rostron, Richard Hanson

In attendance: Shirley Bridge (Clerk), Councillor Richard Bennett

7 members of the public attended

- 1. Apologies for absence** – apologies were received from Councillor Bill Harrison.
- 2. Appointment of Chairman** – Councillor Doreen Collinson was appointed Chairman for the next 12 months. Councillor Collinson took the Chair and signed the Declaration of Acceptance of Office.
- 3. Appointment of Vice-Chairman, Allotment Chairman and Council Representatives:**

Vice-Chairman	Cllr Rostron
Signatories to the bank account	Chairman, Vice-Chair and Clerk
Allotment Chairman	Cllr Collinson
Playground inspection	Cllr Rostron
Parish Council Liaison Committee	Cllr Hanson and the Clerk
Planning Committee	Cllrs Collinson, Rostron and Hanson
LALC	VACANT
Lengthsman Co-ordinator	Cllr Collinson
Senior Citizens' Party planning group	VACANT
Footpath Officer	VACANT
All weather pitch development working group	Cllrs Collinson, Rostron and Hanson
Parish Plan review Working Group	Cllrs Rostron, Harrison and Hanson
Simonstone Parish Council link	Cllrs Rostron, Hanson and the Clerk
PACT	Cllrs Collinson and Rostron
Youth Council	Cllrs Collinson and Rostron

All Councillors present signed a Declaration of Acceptance of Office.

- 4. Declarations of Councillors' Interest and dispensations**
 - 4.1 To receive declarations of interest from councillors on items on the agenda**
None received
 - 4.2 To receive requests for dispensations for disclosable pecuniary interests**
 - 4.3 To grant any requests for dispensations as appropriate**
- 5. To approve the minutes of the previous Parish Council meeting (15th April 2015)** – the minutes were approved.
- 6. Matters arising:** None
- 7. Public participation:**

One resident complained that the recent roadworks on Whins Lane had not been completed within the published deadline and the bus route was disrupted for a further 3 days. The Clerk conformed that no further notification had been received regarding the failure to meet the deadline.
- 8. Borough Councillor's Report** – Borough Councillor Bennett reported that he was involved in bringing together a petition from Simonstone residents for a further crossing at the Stork Hotel. Nigel Evans is also involved in this. Read Parish Council would also support this idea.

READ PARISH COUNCIL

13/05/02

9. **Clerk's report** – outlining the details of the timetable for forthcoming external audit.

10. **Reports from external meetings:-**

PACT – Cllr Rostron gave a report of the issues raised at the PACT meeting held on 11th May 2015.

11. **Playground:**

a) **To receive the playground inspection report** – there is still broken glass on the playground. This matter has been reported to the PCSO.

b) **Repairs and maintenance** – the gate closure is due to be replaced.

12 . **Decision items**

a) **Approval of Financial Statements and Annual Return**

RESOLVED: To approve the Financial Statement and the Annual Return for 2014-2015.

b) **Report from Internal Auditor** – the Internal Auditor has completed his audit and submitted his report to the Parish Council. Councillors considered the report

RESOLVED:

2. To continue to keep separate accounting records of income and expenditure for the Senior Citizens Party

3. Councillors will review the Capital replacement funding levels for replacement/repair of the playground equipment in the future

4. Councillors resolved to leave the funding reserves in the main bank account as interest levels remain very low.

c) **Review of Governance Documents** – the Parish Council reviewed the Risk Assessment, Standing Orders, Financial Standing Orders, Insurance cover and Code of Conduct, Register of Interests.

RESOLVED: No amendments were necessary. It was resolved to renew the insurance cover with Came & Company for 2015-2016

d) **Appointment of Internal Auditor 2015-2016**

RESOLVED: To appoint Geoff Lambert to carry out the internal audit in 2015-2016.

e) **Gratuity for Internal Auditor 2014-2015**

RESOLVED: To award a £60 gratuity to Geoff Lambert, Internal Auditor.

f) **Parish Plan** – update – this working group have met and have begun to look at how they might formulate a draft plan. Some businesses have been approached as the group feel it is important to include the views of businesses that are based in the village. Further meetings of the group are planned.

g) **Read Motor Body lease** – no further updates received from Pallisters.

h) **Lengthsman – schedule of work required** – Cllr Collinson will meet with the Lengthsman to discuss a schedule of work. Current priorities are replacement of fencing on the allotments and cleaning of the milestone.

i) **Report from the Allotment AGM 2015**

This event was held on 23rd April 2015 at Read Constitutional Club and was well attended (25 in total). A pie and pea supper was enjoyed after the main meeting. It was resolved that the existing Allotment Committee members continue in their current roles. Neil Halliday was voted onto the Allotment Committee.

READ PARISH COUNCIL

13/05/03

j) Co-option of parish councillors following elections – Councillors considered applications for co-option from Peter Collinge and Richard Bennett

RESOLVED: That Peter Collinge and Richard Bennett be invited to join the Parish Council. Peter Collinge and Richard Bennett accepted this invitation and signed the Declarations of Acceptance of Office. An induction session will be arranged in the near future.

13. Planning Applications & Decisions – none to consider

14. Items for the next agenda:

- Read Motor Body Lease
- Committees
- Parish Plan
- Bus Shelter

The meeting ended at 8.50pm