

READ PARISH COUNCIL

22/07/01

A meeting of the Parish Council was held in Read United Reformed Church on **Wednesday 22nd July, 2015 at 7pm.**

Present: Chairman: Councillor Doreen Collinson
Councillors: Rostron, Hanson, Harrison, Bennett, Collinge
In attendance: Shirley Bridge (Clerk)
3 members of the public attended

1. **Apologies for absence** – there were no apologies for absence.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda** – Councillor Collinge declared an interest in Item 11f). Councillor Collinge is the Treasurer at St John's Church, Read and declared an interest in this item.
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests**
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 24th June 2015)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** – there were no matters arising.
5. **Public participation:**
 - *Dr Barker reported that there would be two public open days of the Martholme Viaduct on 25th and 25th July 2015 and that all councillors are cordially invited to this event.*
 - *A resident reported that there are overhanging shrubs at two properties in the village. The Clerk has already written to both residents requesting that the shrubs are cut back.*

6. Borough Councillor's Report – Borough Councillor Bennett has received correspondence from a resident of George Lane who has concerns regarding the possible development of land at Hammond Ground. Councillor Bennett has involved Borough Councillor Graves in this matter as she sits on the Planning Committee for RVBC and will be aware of any potential planning applications.

7. Clerk's Report – in support of Items 11a) 11f) and 12).

8. Reports from external meetings:-

Report from a meeting held on Thursday 9th July 2015 at SABDEN – Lengthsman Scheme
Attended by Councillor Doreen Collinson (Lengthsman Co-ordinator) and Shirley Bridge, Clerk.

This meeting was attended by representatives from the parishes of Pendleton, Wiswell, Barrow, Read, Simonstone, Sabden, Downham and Worston who are the current members of the scheme. Angela Whitwell (Clerk for Sabden PC is the co-ordinator for the scheme)

- *Review of last year – a finance report was handed out showing the level of contributions from the parishes and the number of hours used within the scheme. (Read have a brought forward amount of £288)*
- *Anticipated income streams – along with contributions from the parishes this scheme also attracts some external funding – Forest of Bowland grant, Green Partnership Fund, Lancashire Environmental Fund, Pendle Hill Fund. This funding is used to offset the total cost of the scheme and results in parishes being allocated an add-on value amount. In the current year this equates to 50%. (i.e. our contribution of £600 becomes £900 + £288 b/f from last year = £1,188 to use in this year – hourly rate is £12)*

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- *The parish reps discussed the merits of the scheme and all agreed that this has proved to be very useful and cost effective for the parishes.*
- *Overview of the Countrywide Sign Posting project – this is a national scheme where the aim is to improve signage where footpaths cross the highways. If these signs are missing or damaged a grant is available to improve them.*

9. Playground:

a) To receive the playground inspection report – litter is always a problem and also the ROSPA is due to take place in August. Once the report is received this will be reviewed and any recommendations will be considered.

b) Repairs and maintenance – the new signs have been ordered and we are currently awaiting delivery.

10. Allotment Chairman's report

- Date for annual inspection to be arranged
- Scarecrow Competition - this will take place in August.

11. Decision items:-

a) Bus Shelter – the bus shelter is now in a poor state of repair following another spate of vandalism. A resident has assisted the Parish Council by removing one of the broken panels which had a rough edge exposed.

RESOLVED: To obtain quotes for a replacement bus shelter which would be more substantial.

b) Motor Body Lease – nothing further to report on this item.

c) Parish Plan – meetings and discussions have taken place and a full report will be given to the next meeting.

d) All weather pitch development – this item is also the subject of meetings and discussions and a report will be available for the next meeting.

e) Committees –

- Councillor Harrison agreed to take up the responsibilities of the Footpath Officer and the Clerk will supply a map of the village with the footpaths marked.
- Councillor Collinge will join the Planning Committee – there are now 4 members of this committee.
- LALC representative – Councillors Bennett and Collinge will undertake this responsibility.

f) War Memorial – two years ago the Parish Council was involved in a plan to add 4 names to the War Memorial in Read St. John's Churchyard. John Aizlewood from St Johns Church has now confirmed that he now has faculty

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approval to add the missing 4 names to the War Memorial. Total costs are expected to be in the region of £1,000. This involved having a new stone tablet carved with the 4 names and placing this on the existing memorial.

RESOLVED: The Parish Council to donate £500 to this initiative.

(Councillor Collinge had declared an interest in this item and was not involved in this decision)

g) Christmas Tree – the Chairman proposed that a Christmas Tree should be placed on Church Street Gardens during the festive season and that this should have Christmas lights on it.

RESOLVED: Councillor Hanson will source a donated tree and the Clerk was requested to ask Simonstone Parish Council how they identify a power source for the Christmas lights.

h) Bulb planting in the village – The Chairman requested assistance with bulb planting on the grass verges coming into Read. Councillors Harrison and Rostron will assist with this when the bulbs are planted in the Autumn.

i) Hedge cutting – Church Street Gardens – the Lengthsman will be requested to trim the hedge on the perimeter of Church Street gardens in August.

12. Correspondence – correspondence has been received from Mr S Porter concerning the poor state of the bus shelter on Whalley Road outside his house. The Clerk was requested to write to Mr Porter informing him of the decision to replace the bus shelter with a more suitable and robust shelter.

13. Highways Matters

- Potholes in Fort Street have been reported to LCC but as yet have not been repaired. The Clerk will look into this matter.
- There has been a report of cars from Read Motor Body being parked along the road to the playground. These are cars awaiting repair and often have very sharp edges. The matter will be reported to the PACT.

14. Planning Applications & Decisions/Enforcements

3/2015/0503

14 Greenacres, Read BB12 7PT

Proposal: Strip out existing window, carry out alterations to form two new window openings to north elevation.

RESPONSE: The Parish Council have no objections to this proposal.

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15. Finance & Accounts

a) Payments

Payee	Type of expenditure	Amount
23/6/2015	S Bridge – Salary Apr-June	£566.57
23/6/2015	S Bridge – Printing, travel, use of room etc.,	£136.65
29/6/2015	RVBC – Litter bin emptying June-March	£168.00
6/7/2015	SignsUK – new signs for playground	£259.04
13/7/2015	BDO LLP – External audit fees	£120.00
13/7/2015	Diane Malley – Payroll services 1 st qtr	£24.00

b) Income

8/6/2015	Bank interest	£0.34
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c) Bank reconciliation as 30th June 2015

Opening Balances 01.04.15		
Community Account	£10,858.55	
Business Saver Account	£2,519.96	£13,378.51
Add: Receipts		£10,324.29
Less: Payments		£3,906.35
Balance		£19,796.45

d) Finance report

Cost centre		Budget 2015 2016	Expenditure to date	
100	Clerk's Salary	£2,828	£567	
101	General Admin	£2,392	£663	
102	Grass cutting	£647	£646	
103	Lengthsman Scheme	£800	£600	
104	Dog Bin Collection	£1,065	-	
105	Allotments water + maintenance	£765	£331	
106	Playground ROSPA + maintenance	£94	£250	
108	Senior Citizens' Party	£500	-	
109	Donations S137	£315	-	
110	Audit	£160	£100	
111	Training	£130	-	

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112	Legal Fees	£204	-	
113	Contingency	£700	-	
		£10,600	£3,156	
199	VAT	£275		
200	Capital Replacement	£4,439	£216	
201	Whatmore Funding	£11,284		
202	SCP donations and fundraising by Chairman	£284		

15. Items for the next agenda

- All weather pitch
- Bus Shelter
- Parish Plan
- Christmas Tree
- Recruitment of new councillors