

# **READ PARISH COUNCIL**

[www.readparishcouncil.org.uk](http://www.readparishcouncil.org.uk)

**15/05/01**

The Annual Parish Council meeting was held on Wednesday 15<sup>th</sup> May, 2019 at Read Con Club, Whalley Road, Read BB12 7PB at 7.30pm.

Present: 11 members of the public, Shirley Bridge – Clerk and 7 councillors.

**1. Election update** – (newly elected councillors are required to sign an acceptance of office)

**New councillors following election held on 2<sup>nd</sup> May 2019**

Anderson, Robert  
Bennett, Richard  
Collinge, Peter  
Greenhough, Sian  
Hacking, Marie  
Hanson, Richard  
Pollard, Clifton  
Ridge, Deborah

Councillors present signed the acceptance of office. Bob Anderson was not present but had already signed the acceptance of office.

**2. Appointment of Chairman** (followed by the Chair's signing of declaration of acceptance of office) – Councillor Marie Hacking was elected as Chairman for the coming year and signed the Chairman's acceptance of office.

**3. Appointment of Vice-Chairman and Council Representatives**

*Roles and responsibilities May 2019 onwards*

Vice-Chair	Cllr Clifton Pollard
Signatories and on-line bank payments authorisation	Chair and Vice-Chair
Planning Committee	Cllrs Hanson, Collinge and Anderson
Communications Group	Cllrs Ridge, Greenhough and Cllr Hacking
Lengthsman Co-ordinator	Cllr Hanson
Allotment Management	Cllr Anderson
Playground Inspection	Cllr Marie Hacking
Footpath Officer	Cllrs Bennett and Anderson
Parish Council Liaison Committee	Cllr Pollard
Business Link	Cllr Ridge
School link	Cllr Greenhough
Simonstone Parish Council link	Cllr Pollard

**4. Declarations of Councillors' Interest and dispensations**

4.1 To receive declarations of interest from councillors on items on the agenda – none received

4.2 To receive requests for dispensations for disclosable pecuniary interests (if any)

4.3 To grant any requests for dispensation as appropriate

**5. To approve the minutes of the previous meeting (24<sup>th</sup> April, 2019) - enc**

**6. Matters arising from the above minutes not on the agenda - none**

**7. Public participation:** *To receive questions and comments from the public on any agenda item: -*

One member of the public raised an issue that was discussed at the Annual Parish Meeting concerning the Martholme Greenway project. At this meeting the Chairman was asked if the Parish Council's support was currently given to the Martholme Greenway project. The Chairman confirmed that his reply was to say that the project is not currently supported by the Parish Council as the Parish Plan is to be revised. One councillor was in support of the project. One member of the public pointed out that the Parish Plan from 2012 includes the

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results of the village questionnaire that supports the project. Councillor Hanson pointed out that more recent work to revise the Parish Plan has not yet been completed as councillors were disappointed with the response from residents and were not happy to revise the parish plan in line with this poor response as they felt it is not reflective of the views of the majority of residents.

A member of the Village Hall committee commented on how he was looking forward to working with the parish council in the future.

**8. Borough Councillor's Report** – no issues to report.

**9. Clerk's Report** - *none*

**10. Reports from external meetings** - *none*

**11. Allotment report** – AGM to be held on 23<sup>rd</sup> May, 2019 7.30pm at Read Con Club

**12. Playground:**

- a) To receive the playground inspection report – all equipment in working order although litter continues to be a problem.
- b) Repairs and maintenance – the sign is looking shabby and should be removed.

**13. Decision Items:**

**a) Allotment road** – *update* – Cllr Anderson was not present at the meeting – to be included in the next agenda.

**b) Car park** – *update* – the car park is still being used by Read Motor Body Centre to store damaged cars and this causes congestion on the car park on match cricket and bowling days.

**c) Little Green Bus** – *enc* – a request for funding was considered by the councillors.

**RESOLVED:** *To donate £150 to this initiative.*

**d) Temporary Signatories + On-line banking authorisation** – *to allow for business continuity. As a new Chairman and Vice-Chairman have been elected it was requested that the existing signatory – Cllr Peter Collinge could be used until the new bank mandate is accepted.*

**RESOLVED:** *Cllr Peter Collinge will remain as the authorised signatory to the bank account until new signatories are in place.*

**e) Civic Sunday** – *Sunday 9<sup>th</sup> June 9.30am at Read St Johns and afterwards (11am onwards) at Read Con Club for light refreshments. Agreed invite list has been actioned.*

**f) Gin Festival 2019** – *Councillors consider a request from Chris Bird, Ribble Valley Craft Gins concerning the security deposit for the hire of the football field for the annual Gin Festival.*

**RESOLVED:** *Councillors resolved to maintain the level of the security deposit at £10,000.*

**g) Resignation of Clerk** – *enc* – Councillors received the resignation of the Clerk/RFO as from 31st October, 2019. A replacement will be sought over the coming months.

**14. Highways Matters** – *none to report*

**15. Correspondence** – *Councillors considered a letter from Mr Ian Dearing, Brookside, Read BB12 7RX concerning the naming of Old Roman Road. Councillors Hacking*

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15/05/03

*and Pollard will draft a letter to Lancashire County Council/Ribble Valley Borough Council suggesting that the name be changed.*

## 16. Planning Applications & Decisions

Planning Application No: 3/2019/0313
Proposal: Single storey extension to rear; creation of balcony to side at first floor level; removal of two chimneys; alterations to fenestration; walls and glass balustrade to raised rear terrace; timber canopy over front door; internal alterations.
Location: Woodley, Whins Lane, Read BB12 7RB
Response required by: 2/5/2019
<b>RESPONSE</b> <b>No objections to this proposal.</b>

## 17. Finance and Accounts

### a) Payment of accounts

4/4/2019	LALC subs	£259.96
4/4/2019	SLCC subs	£76.00
4/4/2019	Litter bin service – extra bin playground	£229.01
16/4/2019	Rubbish removal allotments	£60.00
24/2/2019	Revive – bus shelter cleaning	£40.00
25/4/2019	G Lambert – Internal Audit	£60.00

### b) Receipts

23/4/2019		Simonstone Parish Council	Contribution to playground	£325.00
23/4/2019		Allotment deposit and partial rent	G Clifford	£58.25

### c) Bank reconciliation

<b>Opening Balances 01.04.18</b>						
Community Account				£17,998.11		
Business Saver Account				£2,532.86		£20,521.97
Add: Receipts						£24,224.66
Less: Payments						£32,040.59
Balance						£12,706.04

## 18. Items for the next agenda

- Allotment Road
- Gin Festival 2019
- Highways matters – vegetation

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**15/05/04**

- *Playground*
- *Anti-social behaviour*
- *Conifers on allotment road*



Shirley Bridge  
Clerk

DRAFT

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### b) Receipts

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### c) Bank Reconciliation as at 31.03.2019

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