

READ PARISH COUNCIL

29/11/01

A meeting of the Parish Council was held at United Reformed Church, East View, Read BB12 7PS Read BB12 7RL on **Wednesday 29th November 2017 at 7pm.**

Present: Chairman: Peter Collinge
Councillors: Bennett, Collinson, Gandy, Ridge and Rostron
In attendance: Shirley Bridge (Clerk)

5 members of the public attended.

1. **Apologies for absence** – there were no apologies for absence
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda** – Councillor Peter Collinge declared an interest in Item 11e. As he is the Treasurer and also a Church Warden at St John's Church he would not be involved in discussions or voting on this item.
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received.
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 18th October 2017)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** - none
5. **Public participation:**

Fort Street – overhanging shrubs – one resident reported that the overhanging shrubs have not been trimmed back and are overhanging the pavement. This matter has already been reported to Ribble Valley Borough Council who are responsible for maintaining the Fort Street garage site. This matter will be reported again.

Read Motor Body – the congestion and obstructive parking issues around these business premises was again reported by a resident of Hambledon View. The Parish Council have in the past done everything within their powers to address this situation and have now handed this issue to the local Police Team. The Clerk will write again to Read Motor Body Centre to express the concerns of the local residents.
6. **Borough Councillor's Report** – Borough Councillor Richard Bennett outlined the latest developments in the Hammond Ground planning application appeal. He sought clarification from the parish council regarding their support for the opposition. The Chairman on behalf of the Planning Committee for Read Parish Council confirmed that they have not changed their view and the existing objections will go forward to the appeal.
7. **Clerk's Report** - none
8. **Reports from external meetings:**

Report from the PACT meeting held on 15th November 2017 was noted
9. **Playground:**
 - a) **To receive the playground inspection report** – all equipment in working order
 - b) **Repairs and maintenance** – no repairs of maintenance (tidying of litter each week)
10. **Allotment Management Committee** – the parish council noted the Allotment Management Committee report from their meeting on 14th November 2017. The Allotment Management Committee will submit several draft policy statements to assist with the management of the allotments after their next meeting.
11. **Decision Items**
 - a) **Playground equipment** - the idea to have a lever swing on the playground site was dismissed as the costs were very high and also there is insufficient room on the existing site. Further costing to be obtained for alternative equipment.

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b) Final budgets 2018-2019 – the final budgets as prepared by the Clerk were approved and the precept request for 2018-2019 was also approved.

c) Communications Group – councillors noted the report from the meeting of the Communications Group on the 21st November 2017. The group to meet again in January 2018.

d) Casual Vacancy – councillors noted the report concerning the casual vacancy following the resignation of Councillor Jodie Crosland on 19th September 2017.

e) Meeting dates and venues for 2018 - these draft dates were given approval on the condition that the rooms are available at the venues for the dates given. This to be finalised at the next meeting. **The January 2018 meeting date was approved as 24th January, 2018 at United Reformed Church.**

f) Legacy funding update – councillors received a report outlining an update of allocations from the Legacy Funding.

RESOLVED: The donation to St John's Church for £100 can now be released. This is a donation to help with the purchase of new signs.

g) Appointment of External Auditor – councillors noted the report confirming the appointment of new external auditors for the parish council for a 5-year period commencing with the financial year 2017/2018. The newly appointed external auditors are PKF LITTLEJOHN LLP.

12. Highways matters – no report

13. Correspondence – correspondence was circulated and noted.

14. Planning Applications & Decisions/Enforcements

3/2017/0931 Plot 8 The Whins, Whins Lane, Read BB12 7QY

Proposal: Amendment to the application submitted (3/2013/0851) for the development of The Whins. The amendment is for full planning approval for the addition of 2 semi-detached buildings consisting of 4 three bed houses (of these one is a replacement of 1 approved five-bed detached house currently listed as Plot 8.

No objection

15. Finance & Accounts:

a) Payment of accounts –

Date	Supplier	Amount
18/10/17	Houldsworth Hall Ltd – lease renewal	£540.00
18/10/17	Glasdon dog bags	£210.09
6/11/17	Petty Cash	£40.00
6/11/17	British Legion Poppy wreath	£25.00
6/11/17	URC Room hire	£87.50
6/11/17	Nu-Age Print – Newsletter printing	£110.00
7/11/17	Clerk Salary November	£192.49
7/11/17	General admin, printing, stationery	£77.92

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21/11/17	E Bradshaw – Bulb planting	£189.18
21/11/17	Waterplus – Allotment water	£117.58
21/11/17	Revive – Playground cleaning	£220.00
21/11/17	Petty Cash	£40.00

b) Income – none

c) Bank reconciliation as at 31st October 2017

Opening Balances 01.04.17		
Community Account	£3,981.57	
Business Saver Account	£2,522.16	£6,503.73
Add: Receipts		£22,885.86
Less: Payments		£12,965.18
Balance		£16,424.41

16. Items for the next agenda

- Playground equipment
- Election update
- Meeting dates and venues
- Communications Group
- Legacy Funding update

*The meeting ended at 8.10 pm