

READ PARISH COUNCIL

28/10/01

A meeting of the Parish Council was held in Read United Reformed Church on **Wednesday 28th October, 2015 at 7pm.**

Present: Chairman: Councillor Doreen Collinson
Councillors: Rostron, Hanson, Harrison, Collinge
In attendance: Shirley Bridge (Clerk)
6 members of the public attended

1. **Apologies for absence** – apologies were received from Councillor Bennett
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda** – Councillor Hanson declared an interest in Items 11e) and 14b).
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 16th September 2015)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** – there were no matters arising.
5. **Public participation:**
 - Two residents objected to the provision of a Christmas Tree with lights on Church Street gardens when the additional street light on back Whalley Road has not been provided. The Chairman explained that the majority of the costs for the Christmas Tree project would hopefully be covered by a grant from Ribbles Valley Borough Council. Despite best efforts there is no funding for an additional street light on back Whalley Road although the Parish Council will continue to seek a solution to this problem.
6. **Borough Councillor's Report** – no report
7. **Clerk's Report** – no report
8. **Reports from external meetings:-**
 - Youth Council**
There have not been many meetings over the summer due to holidays etc., Simonstone Parish Council have donated £50 to the Youth Council to provide Hi-Viz jackets for the group.
Annual insurance has been purchased.
 - PACT - 14th October 2015**
6 recorded crimes since the last meeting.
Complaints of speeding cars on Clough Lane.
Car stopped in Simonstone - no insurance or driving licence.
Pendle Properties spoken to regarding A-board on pavement blocking view of motorists.
Parking on pavement on Straits Lane – PCSO patrolling this area.
9. **Playground:**
 - a) **To receive the playground inspection report** - small amount of litter cleared.
 - b) **Repairs and maintenance** – the small litter bin to be removed by the Lengthsman.
10. **Allotment Chairman's report**
 - Livestock have again broken through the perimeter fencing. A letter will be sent to the relevant land owners to request that they reinforce the fencing.
 - Annual inspection has taken place and some allotments are overgrown and not being used. Letters will be sent to the relevant allotment holders

11. Decision Items

a) Senior Citizens' Party

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This event is planned for 5th December 2015. Chairs need to be picked up on Friday 4th December from URC. Set up on morning of 5th December from 9pm at school – volunteers welcome.

b) Precept setting- the Clerk presented the draft budgets for 2016-2017.

RESOLVED: To accept the draft budgets as outlined with one change – Capital Replacement to be increased to £1,000. At the next meeting the final precept request will be agreed.

c) Parish Plan – The planning group now have a blue print for the formulation of the revised plan and will have a feature in the Autumn Newsletter encouraging residents and businesses to contribute to the plan. The formulation of a revised plan is ongoing.

d) New Councillors – feedback from Open Meeting held on 17th October 2015

This event was not well attended but two residents were interested in becoming a parish councillor and took away an application form. The Chairman has also spoken to another resident who is interested and has also been given an application form.

e) Annual Footpath review – Councillor Harrison will complete the survey over the next few weeks – weather permitting.

f) Review of Allotment Rents – Councillors reviewed the allotment rents.

RESOLVED: To increase the allotment rents as shown below from November 2016.

Date	Full	1/4	1/2	3/4	1/3	2/3	Field	
November 2016- October 2017	£60.00	£15.00	£30.00	£45.00	£20.00	£40.00	£570.49	Increase 20%

g) Church Street gardens – Christmas Tree installation

The Clerk had obtained costings for lights to decorate the tree. The Lengthsman will be requested to help with the arrangements for the putting up the tree and decorating with the lights.

RESOLVED: To purchase the festive lights + waterproof driver at a cost of £610

12. Correspondence

A letter from Richard Pallister confirmed that the Read Motor Body Lease is in place and the rent has been paid. Richard Pallister has been instructed to act for the parish council in renewing the Football Club lease.

13. Highways Matters – the Clerk submitted a written report of all the issues reported to the Highways Department, Lancashire County Council.

14. Planning Applications & Decisions/Enforcements

a) Applications

3/2015/0697 – High House Farm, Back Lane Read BB12 7RY

Proposal: Replacement of a dilapidated agricultural storage building

Parish Council response

The Parish Council have no objections to this proposal

b) Enforcements 3/2012/0910 Bridge Heywood Caravan Park Dunkirk Farm, Whalley Road Read, Lancashire BB12 7RR

The Planning Committee had received a letter from a resident regarding planning enforcement for the above planning application. Councillors felt that this matter has

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already been resolved and that there is nothing else to decide on this matter. The Chairman of the Planning Committee to draft a letter of reply to the resident outlining this decision.

15. Finance & Accounts

a) Payments

Payee	Type of expenditure	Amount
14/9/2015	Playsafety Annual Inspection	£110.40
22/9/2015	Clerk's salary July-September	£566.37
22/9/2015	Printing general expenses	£98.15
22/9/2015	HMRC PAYE July-September	£141.60
24/9/2015	Steele & Son legal fees	£420.00
30/9/2015	RVBC Dog bin emptying	£1,248.00
30/9/2015	Fortress – gate repairs playground	£78.00
9/10/2015	Nu-Age printers - Flyer	£55.00
9/10/2015	John Pallister – fees for work on lease renewal	£462.40
9/10/2015	Petty Cash	£40.00
19/10/2015	Euroshel – replacement bus shelter	£5,808.00

b) Income

9/10/2015	Read Motor Body lease 2015-2016	£500
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c) Bank reconciliation as 30th September 2015

Opening Balances 01.04.15		
Community Account	£10,858.55	
Business Saver Account	£2,519.96	£13,378.51
Add: Receipts		£18,674.96
Less: Payments		£14,306.33
Balance		£17,747.14

d) Finance report

Cost centre		Budget 2015 2016	Expenditure to date	
100	Clerk's Salary	£2,828	£1,416	
101	General Admin	£2,392	£821	
102	Grass cutting	£647	£646	
103	Lengthsman Scheme	£800	£600	
104	Dog Bin Collection	£1,065	£1,040	

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105	Allotments water + maintenance	£765	£531	28/10/04
106	Playground ROSPA + maintenance	£94	£250	
108	Senior Citizens Party	£500	£0	
109	Donations S137	£315	£500	
110	Audit	£160	£160	
111	Training	£130	£0	
112	Legal Fees	£204	£420	
113	Contingency	£700	£385	
		£10,600	£6,770	
199	VAT	£1,565		
200	Capital Replacement	£4,439	£216	
201	Whatmore Funding	£11,284	£4,840	
202	SCP donations and fund raise	£284	0	

16. Items for the next agenda

- Footpaths
- SCP
- Christmas Tree switch on
- Parish Plan
- Precept – finalisation
- Planning Committee - Chairman

The meeting ended at 8.15pm