

READ PARISH COUNCIL

25/11/01

A meeting of the Parish Council was held in Read United Reformed Church on **Wednesday 25th November, 2015 at 7pm.**

Present: Chairman: Councillor Doreen Collinson
Councillors: Rostron, Hanson and Bennett
In attendance: Shirley Bridge (Clerk)
6 members of the public attended

1. **Apologies for absence** – apologies were received from Councillors Harrison and Collinge
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda** – none received.
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received.
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 28th October 2015)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** – there were no matters arising.
5. **Public participation:**
 - Jonathan Thomson – ***readandsimonstone.info*** – gave an outline of his new project that has created an online website to promote events that are taking place in Read and Simonstone. Having recently moved into the village he has identified a need for a central main website that details the events that are planned in both villages. The website has been up and running for 2 weeks now and has proved to be very popular. Despite a small misunderstanding regarding the Church Street garden event the Parish Council welcomed Jonathan's support and hope that there will be a close working partnership in the future.
 - Graham Malloy – Simonstone Parish Council - Simonstone Parish Council have recently compiled a list of organisations and events with contact details.
 - One resident asked for an update on the provision of a street light on Back Whalley Road. As previously reported there is currently no funding to support this provision.
6. **Borough Councillor's Report** – no report
7. **Clerk's Report**

I have completed two grant applications and submitted them to Ribble Valley Borough Council:-

- *Parishes Grant – our allocation is £3,000 and I have applied for the maximum to help cover the costs of installing the electricity supply to Church Street gardens –this was kindly endorsed by our Borough Councillor – Richard Bennett*
- *Christmas Lights grant - maximum grant is £300 and I have applied for £300 to help with the costs of our lights.*

8. Reports from external meetings:-

Councillor Hanson attended the Parish Council Liaison meeting held on 29th October 2015. These were the main topics for discussion.

- There is currently an initiative for villages to have a free defibrillator installed – Dilys Day is the main contact at RVBC. The Clerk will investigate this.
- Subsidised Bus Services – there may be a withdrawal of subsidies for some services. This could mean that some areas have no bus service although private companies

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may fill on some services. The Little Green Bus Company may offer help for some areas.

9. Playground:

- a) *To receive the playground inspection report – no report as yet this month*
- b) *Repairs and maintenance* – The Lengthsman has been requested to obtain a quote for the infill of the soft play areas.

10. Allotment Chairman's report

The Chairman has requested that Simonstone Parish Council may like to consider providing allotments for residents as the waiting list for Simonstone residents is now a very long list. The AGM will take place in March as in previous years.

11. Decision Items

a) **Footpath review** – Councillors received a report from Councillor Harrison following his recent review of the footpaths within the village. They thanked Councillor Harison for this report.

RESOLVED: No further action is required following the report.

b) **Senior Citizens' Party – update** – URC chairs will be picked up on Friday 4th December and taken to school. Further volunteers are required on Saturday morning for the setting up of tables. Catering is booked and prizes for raffle have been purchased. The Chairman to inform the Clerk of the final numbers so that the caterer can be informed.

c) **Christmas Tree switch on event – update** – all arrangements have now been made. The Vicar will do the countdown to the switch on and once the Chairman has said a few words the school choir will sing.

d) **Parish Plan update** – following a request in the Autumn/Winter Newsletter the group are awaiting any responses from residents before they can move forward and finalise the revised plan.

e) **Precept – finalisation** – following the review of budgets the final precept required has been calculated.

RESOLVED: To request a precept of £8,056 from RVBC.

f) **Planning Committee – Nominations for Chairman** – Councillor Doreen Collinson wished to step down as Chairman of this committee.

RESOLVED: Councillor Richard Hanson was proposed and seconded as the new Chairman of the Planning Committee.

g) **Football Club licence** – the new licence has been finalised and signed by the signatories nominated by the Football Club. Councillor Collinson and the Clerk also signed the licence, on behalf of the Parish Council, which is in force from 1st January 2016.

h) **Donation for Youth Council** – Councillor Rostron proposed that the parish council donate £50 to Read and Simonstone Youth Council for the purchase of high-viz waistcoats for the group.

RESOLVED: To donate £50 to Read and Simonstone Youth Council.

i) **Proposed meeting dates for 2016.**

RESOLVED: The following dates were accepted. All meetings will be on a Wednesday and will commence at 7pm.

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- 9 meetings – no meetings in March, August or December

Wednesday 13th January

Wednesday 24th February

NO MEETING IN MARCH

Wednesday 13th April ANNUAL PARISH MEETING

Wednesday 11th May ANNUAL PARISH COUNCIL MEETING

Wednesday 22nd June

Wednesday 20th July

NO MEETING IN AUGUST

Wednesday 14th September

Wednesday 19th October

Wednesday 23rd November

NO MEETING IN DECEMBER

12. Correspondence

Parish based public transport scheme consultation.

Councillors had all read the report but are not interested in running their own bus service at present.

13. Highways Matters – the Clerk submitted a written report of all the issues reported to the Highways Department, Lancashire County Council.

14. Planning Applications & Decisions/Enforcements

a) Applications

Planning Application No: 3/2015/0756
Proposal: Erection of managers dwelling with reception and storage facilities, creation of access from existing track and landscaping work
Location: Mr Richard Hanson, Bridge Hey Wood Caravan Park, Whalley Road Read BB12 7RR
Response required by: 27 th October 2015
RESPONSE The Parish Council have no objections to this planning application.

15. Finance & Accounts

a) Payments

Payee	Type of expenditure	Amount
22/10/2015	Lancashire County Council – work on Church Street gardens	£4,060.00
22/10/2015	Royal British Legion –Poppy wreath + donation	£25.00

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		25/11/04
2/11/2015	Nu-age Print + Copy – printing of Newsletter	£100.00
5/11/2015	S Bridge – Petty Cash	£40.00
5/11/2015	LITE – Tree lights	£732.00

b) Income

29/10/2015	Donation for SCP	£10.00
11/11/2015	Allotment rents	£304.18

c) Bank reconciliation as 30th September 2015

Opening Balances 01.04.15		
Community Account	£10,858.55	
Business Saver Account	£2,519.96	£13,378.51
Add: Receipts		£21,720.74
Less: Payments		£19,067.51
Balance		£16,031.74

d) Finance report

Cost centre		Budget 2015 2016	Expenditure to date	
100	Clerk's Salary	£2,828	£1,416	
101	General Admin	£2,392	£1,238	
102	Grass cutting	£647	£646	
103	Lengthsman Scheme	£800	£600	
104	Dog Bin Collection	£1,065	£1,040	
105	Allotments water + maintenance	£765	£531	
106	Playground ROSPA + maintenance	£94	£407	
108	Senior Citizens Party	£500	£0	
109	Donations S137	£315	£507	
110	Audit	£160	£160	
111	Training	£130	£0	
112	Legal Fees	£204	£420	
113	Contingency	£700	£385	
		£10,600	£7,351	
199	VAT	£1,697		
200	Capital Replacement	£4,439	£3,516	<i>(Grants applied for</i>

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				25/11/05 <i>£3,300)</i>
201	Whatmore Funding	£11,284	£6,210	
202	SCP donations and fund raise	£294	0	

16. Items for the next agenda

- Review of SCP
- Review of Christmas switch on event