

READ PARISH COUNCIL

19/10/01

A meeting of the Parish Council was held at United Reformed Church, East View, Read BB12 7PS Read on **Wednesday 19th October, 2016 at 7pm.**

Present: Chairman: Councillor Peter Collinge
Councillors: Bennett, Collinson, Crosland, Gandy, Hanson, Rostron, Snape
In attendance: Shirley Bridge (Clerk)

6 members of the public attended.

1. **Apologies for absence** – there were no apologies
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda** – none received.
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received.
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 14th September, 2016)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** - there were no matters arising.
5. **Public participation:**

David Ingham (Secretary, Ribble Valley Village Hall Association) and Michele Jarmany (URC Minister) made a presentation to the Parish Council outlining future plans for the URC building on East View, Read. URC are offering the whole building up for community ownership at a cost of £140,00. It is envisaged that the building could be used as a community centre. This project is at a very early stage and David and Michele are urging the community to organise themselves and be able to take on this project.
6. **Borough Councillor's Report.**

Borough Councillor Richard Bennett reported that he has met with Canon Mike Chew regarding the expansion of facilities at Read St Johns and St Peters Church, Read.
7. **Clerk's Report - none**
8. **Reports from external meetings: None**
9. **Playground:**
 - a) **To receive the playground inspection report** – all equipment checked and in good working order.
 - b) **Repairs and maintenance** – none required
10. **Allotment Chairman's report**

Following the annual inspection, letters have been sent to the allotment holders reported from the inspection.

The Lengthsman has been requested to repair the road and replace the fencing and gate on Allotment 10a. Current waiting list for allotments - 12 for Simonstone and 3 for Read.
11. **Decision Items**
 - a) **Casual Vacancy – update** - the Chairman welcomed Jodie Crosland as a new Parish Councillor and invited her to sign the required forms and declarations to become a member of the Parish Council.
 - b) **Parish Plan - update** – the questionnaire is now finalised and will be circulated to all residents with the Autumn/Winter Newsletter due

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to be delivered in early November. Replies to be returned to the Clerk at her home address.

- c) **Christmas Tree event – update** – this switch-on event will be held on Thursday 1st December, 2016 at 7pm.
RESOLVED: To re-form the Communications Group to look at event planning.
Membership: Councillors Collinge, Crosland, Rostron and Snape – next meeting to be held on Tuesday 25th October, 2016.
- d) **Senior Citizens Party** – update - this event will take place on Saturday 3rd December, 2016 at Read St Johns Primary School with lunch being served at 1pm. Invites to Senior Citizens will be circulated in the Autumn/Winter Newsletter due to be delivered in early November. Arrangements so far: Caterer booked – final numbers will be given to the caterer by the Clerk one week before the event. The re-formed Communications Group will take forward any further planning and formalise arrangements.
- e) **Newsletter - update** – the Autumn/Winter Newsletter will include the Parish Plan questionnaire and completed questionnaires to be returned to the Clerk.
- f) **Noticeboard** – the new notice board on Straits Lane has now been installed. The damaged notice board on Jubilee Street to be replaced by a new wall mounted board. The Clerk was requested to obtain costings for a replacement notice board and report to the next meeting.
- g) **Street Light – Back Whalley Road – update** – Councillors reviewed e-mail correspondence with County Councillor Albert Atkinson and also with officers at Lancashire County Council. It would seem that no funding can be secured for the provision of this extra street lighting and that the matter should now be closed.
- h) **Meeting dates for 2017** – Councillors reviewed the first draft of proposed meeting dates for 2017. The Clerk was requested to look at availability at both URC and St Johns and St Peters Church and report back to the next meeting with further details.
- i) **Conclusion of External Audit, Audit Report and Approval of Annual Return** – Councillors reviewed the final Audit Report and associated Annual Return 2015-2015 which has now been signed off by the external auditor.
RESOLVED: Councillors approved the Annual Return 2015-2016 and associated Financial Statements.
- j) **Budget setting** – Councillors reviewed the first draft of budgets for 2017-2018 which will form the basis of the precept setting for this period.
RESOLVED: To increase the allocation to Capital Replacement from £1,000 to £2,000 to allow for any replacement/maintenance to the playground equipment. Budgets to be finalised at the next meeting.
- k) **Boundary Commission for England – proposed changes** – Councillors

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reviewed the proposed changes.

RESOLVED: To support both Nigel Evans MP and Ribble Valley Borough Council in opposing the proposed boundary changes.

12. Correspondence

- Correspondence received from Lancashire County Council asking Parish Councils to promote the current campaign to recruit new county councillors. Links to this campaign to be included on the website
- Correspondence from Ribble Valley Borough Council regarding notification from BT, regarding consultation on their current programme of proposed public payphone removals within the Borough. The payphone adjacent to 90 Whalley road, Fort Street Read BB12 7PP is listed as being used only 41 times in the last 12 months. The Parish Council will not be opposed the removal of this payphone.

13. Highways Matters

None to report

14. Planning Applications & Decisions/Enforcements

None to report

15. Finance & Accounts:

a) Payment of accounts

| | | |
|------------|---|--------|
| 23/9/2016 | Clerk's Salary July-September | 571.93 |
| 23/9/2016 | General Admin and Printing July-September | 181.55 |
| 23/9/2016 | HMRC PAYE July-September | 143.00 |
| 10/10/2016 | St Johns & St Peters Room Hire | 15.00 |

b) Income

| | | |
|---------|---------------------------|---------|
| 08/7/16 | Other rents | £560.00 |
| 05/8/16 | Magistrate's compensation | £46.34 |
| 05/9/16 | Bank Interest | £0.31 |

c) Bank reconciliation as 30th September, 2016

| | | |
|---------------------------|-----------|------------|
| Opening Balances 01.04.16 | | |
| Community Account | £5,296.14 | |
| Business Saver Account | £2,521.23 | £7,817.37 |
| Add: Receipts | | £11,128.27 |
| | | |
| Less: Payments | | £10,243.38 |
| Balance | | £8,702.26 |

16. Items for the next agenda

- Update from Communications Group
- Cricket Club

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- Noticeboard
- Meeting dates and venues
- Budgets
- Defibrillator

The meeting ended at 8.15 pm