

READ PARISH COUNCIL

15/04/01

A meeting of the Parish Council was held in Read United Reformed Church on **Wednesday 15th April, 2015 at the conclusion of the Annual Parish Meeting 2015.**

Present: Chairman: Councillor Doreen Collinson
Councillors: Rostron, Hanson, Harrison, Pollard
In attendance: Shirley Bridge (Clerk)

6 members of the public attended

1. **Apologies for absence** – apologies were received from Borough Councillor Richard Bennett.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda**
None received.
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests**
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 25th February, 2015)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** – none
5. **Public participation:**
 - It was reported that Seaway Services, Simonstone will be holding an open day on 14th May, 2015.
 - Fort Street – potholes have not yet been repaired – the Clerk has reported this matter and we are awaiting an inspection and hopefully repairs.
 - Straits Lane/Whalley Road – Flat at junction – there is a large shrub growing out of the wall and it is restricting the footpath – the Clerk will write to the resident.
 - Waste bins are being left out behind the Village Bakery –these are blown over and rubbish is left strewn on the back street – the Clerk will advise Ribble Valley Borough Council of this issue.
 - Dr Barker – Martholme Greenway Group – requested assurances that the newly formed working group that will review the Parish Plan will include councillors who are supportive of the aims and objectives of the Martholme Greenway Group. Councillor Rostron explained that the working group will put recommendations to the full parish council following their review. No decisions can be taken by the working group. Dr Barker asked if there will be a survey to form the basis of the revised plan. Councillor Rostron explained that discussions are still taking place within the group and it is likely that a survey of residents, local businesses and local sport/leisure groups will be included in the revision.
6. **Borough Councillor's Report** – none received.
7. **Clerk's Report** - the Clerk's report outlined the requirements of the new Transparency Code for smaller authorities.
8. **Reports from external meetings:-**
 - *Parish Council Liaison meeting held on Thursday 26th March 2015*
 - *Simonstone Parish Council meeting held on 12th March*
 - *Simonstone Parish Council meeting held on 9th April 2015*
 - *PACT meeting held on 4th March 2015*
9. **Playground:**
 - a) **To receive the playground inspection report** – Footballers are still using the path through the playground and causing it to be muddy on the grass. The Chairman has since received an apology from the Football Club and they have given assurances that they will use the gate onto the concrete path in the future.

READ PARISH COUNCIL

15/04/02

b) Repairs and maintenance – Litter continues to be a problem. The self-closure fitting on the main gate is not working. This to be added to the Lengthsman schedule of work. Some of the signs need replacing and the Clerk will obtain costings for replacements.

10. Decision Items

a) Resignations – the Chairman has received resignation from two councillors, Councillor Snape and Councillor Nichols. The Clerk has written to both individuals thanking them for their valuable service on the Parish Council.

RESOLVED: To plan to fill the vacancies after the pending election.

b) Read Motor Body – the Clerk has received correspondence from Richard Pallister to outline the most recent developments concerning the new lease. Richard is optimistic that this issue will be resolved in the near future and that the lease will be finalised and agreed.

c) Transparency Code for Parish Councils – the Clerk outlined the requirements of the Transparency Code for smaller authorities.

RESOLVED: To expand the necessary information items on the website from April 2015.

d) Parish Plan – the Parish Plan Working Group (Cllrs Rostron, Hanson and Harrison) have held their first meeting. They discussed how the plan might be compiled and have suggested that public participation is key to identifying the main strategic aims and priorities. They would also like to see involvement from the PTA, local businesses and all the local sports clubs. Another meeting is planned before the May meeting.

e) Poppy seeds – the Chairman reported that poppy seeds had been donated to all Parish Councils in the area by Ribble Valley Borough Council as part of the WW1 commemorations. The Chairman reported that the seeds had now been scattered near to the commemorative oak tree on Church Street gardens.

11. Correspondence

- *A flyer for Readstone Fun Day which is planned for Saturday 27th June 2015 on the School Field*
- *Letter to the Chairman from a resident expressing his regret that the village have not entered the Best Kept Village this year. The Chairman will reply to this resident outlining the reasons for not entering*
- *Simonstone Parish Council – an invite for Read to be involved in the garden competition that is run by Simonstone Parish Council. The Allotment Committee are planning to have a competition for the best kept allotment and so it was decided not to have a village wide garden competition this year.*

12. Highways Matters

The potholes on Fort Street have not been repaired – the Clerk will report this to the local authority again.

13. Planning Applications/Decisions/Enforcements

None received.

READ PARISH COUNCIL

15/04/03

14 a) Payments

Payee	Type of expenditure	Amount
03-Mar	United Utilities Water allotments	£92.38
10-Mar	LALC/NALC membership 2015/2016	£258.87
10-Mar	G Rostron SCP replacement cheque for 100371	£69.45
17-Mar	S Bridge PETTY CASH	£40.00
17-Mar	Sabden Parish Council Lengthsman Scheme Materials	£187.47
21-Mar	Nuage Printing Spring Newsletter	£95.00
21-Mar	S Bridge Salary Qtr 4	£566.37
21-Mar	S Bridge Expenses & Printing	£131.00
21-Mar	HMRC Qtr 4	£141.60

b) Income

02/03	Interest	£0.29
26/03	Allotment rents	£17.77

Bank reconciliation as 31st March 2015

Opening Balances 01.04.14		
Community Account	£12,328.77	
Business Saver Account	£2,518.71	£14,847.48
Add: Receipts		£13,473.69
Less: Payments		£14,942.66
Balance		£13,378.51

d) Finance report

Cost centre		Budget 2014 2015	Expenditure to date (net of VAT)	Residue
100	Clerk's Salary	£2,759	£2,786	-£27
101	General Admin	£2,345	£1,780	£565
102	Grass cutting	£634	£633	£1
103	Lengthsman Scheme	£700	£857	-£157
104	Dog Bin Collection	£1,044	£1,040	£4
105	Allotments water + maintenance	£750	£550	£200
106	Playground ROSPA + maintenance	£92	£92	£0

READ PARISH COUNCIL

15/04q/04

108	Senior Citizens Party	£500	£417	£83
109	Donations S137	£315	£100	£215
110	Audit	£325	£160	£165
111	Training	£130	£63	£67
112	Legal Fees	£200	£0	£200
113	Contingency	£700	£442	£258
199	VAT	£1,407	£1,407	
200	Capital Replacement	£7,730	£4,849	£2,881
201	Whatmore Funding	£11,284	£0	£11,284
	TOTALS	£30,915	£15,177	£15,739

15. Items for the next agenda – *the next meeting to be held on 13th May will be the Annual Parish Council meeting.*

- *Approval of Annual Return and Accounts*
- *Review of Governance documents*
- *Parish Plan update*
- *Read Motor Body lease*
- *Lengthsman – schedule of work required*
- *Report from the Allotment AGM to be held on Thursday 23rd April at 7.30pm*

The meeting ended at 7.50pm