

READ PARISH COUNCIL

14/09/01

A meeting of the Parish Council was held at St John's and St Peter's Church, Off George Lane, Read on **Wednesday 14th September, 2016 at 7pm.**

Present: Chairman: Councillor Gill Rostron
Councillors: Collinson, Gandy, Snape
In attendance: Shirley Bridge (Clerk)

5 members of the public attended.

1. **Apologies for absence** – apologies were received from Councillors Hanson, Collinge and Bennett.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda** – none received.
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received.
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 20th July, 2016)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** - there were no matters arising
5. **Public participation:**
 - Canon Mike Chew addressed the meeting and outlined a proposal for a Parish (Community) Centre in St John's Church, Read. The aim is to provide a multi-purpose community space within St John's Church that could accommodate meetings, events, entertainment, cinema and café. This project will consist of 4 phases and this initial stage will involve consulting with the community and considering various options and investigating funding. The Chairman thanked Canon Mike Chew for a very informative presentation.
 - A resident asked for more information regarding the notice board on the wall on Jubilee Street. This noticeboard was vandalised and was removed because it was in a dangerous state with broken glass on the front panel. The Lenghtsman reported that it was not worth repairing and it has been scrapped. The new noticeboard is on order and once delivered will be installed at the end of the Church Path, junction with Straits Lane as agreed. The resident was very unhappy that the Jubilee Street board is not being replaced.
 - A resident and allotment holder reported that the road to the allotments is in a bad state of repair. The Lenghtsman has been informed that the road needs repairing and will plan this into his work schedule.
 - A resident also reported that there are several allotments that appear to be very neglected and overgrown. The Allotment Chairman replied that following the annual inspection any tenants of neglected allotments will be informed that they must improve them or give notice to quit.
 - Football field – there have been several reports of dog fouling on the football field. The Parish Council have a large notice at the entrance to the car park outlining the dog control orders that are in place. The dog warden has been informed and offences should be reported to the dog warden at Ribble Valley Borough Council.
 - A resident gave further updates on her communication with Councillor Albert Atkinson regarding her request for an additional street light on Back Whalley Road, Read. Councillor Atkinson does not have access to any funding sources for this project and suggests that Ribble Valley Borough Council may have some funding for this project. The Clerk outlined that all possible sources of

READ PARISH COUNCIL

14/09/02

external funding have already been explored but will make repeated requests for funding.

- A resident reported that a large pile of motor body car parts are being stored at the side of the entrance to the car park and she regards this as both unsightly and dangerous. Read Motor Body Centre have been reminded to clear this area in the past but the Clerk will write to them again.
6. **Borough Councillor's Report** – Borough Councillor Richard Bennett reported that although the Hammond Ground application has been refused it is likely that the applicant will appeal against this decision. He will provide further updates on this matter.
7. **Clerk's Report** – in support of Item 12.
8. **Reports from external meetings:** none to report

9. **Playground:**

a) To receive the playground inspection report – Councillors considered the main points from the ROSPA report. A new sign was required to label the adult play equipment as unsafe for child use. The condition of the rope climber will need monitoring over the next twelve months.

b) Repairs and maintenance – a programme of repair/replacement for the tarmac surfaces needs to be addressed.

10. **Allotment Chairman's report** –

- Allotment 10A – gate and half of fence to be repaired by the Lenghtsman
- The Lenghtsman has been requested to repair the road which is now in a bad state of repair.
- Annual scarecrow competition and annual inspection took place in September. The Clerk was requested to write to the allotment holders who have neglected and overgrown allotments to request that they tidy their allotment within 4 weeks or give notice to quit.

11. Decision Items

a) Draft Terms of Reference – Planning Committee – Councillors considered the draft Terms of Reference for the Planning Committee.

RESOLVED: To approve the draft and request that all councillors uphold the terms as outlined.

b) Parish Plan update – to be discussed at the next meeting.

c) Newsletter timetable – Councillors noted the timetable for compilation of the Winter Newsletter – this will include the invite to the Senior Citizen's Party. There will not be an option for residents to bring a guest as in previous years. Completed invitations to be returned to the Clerk who will inform the caterer of final numbers prior to the event.

d) Christmas Tree switch-on event – this event is planned for the evening of Thursday 1st December, 2016 but the Clerk was asked to check if this would coincide with the Padiham Rotary visit to the village.

RESOLVED: To invite Michelle Jarman from URC to perform the 'switch on' once the date is verified.

e) Casual Vacancy – following the resignation of William Harrison as a Parish Councillor on 20th July, 2016, the required Notice of Vacancy was lodged with Ribble Valley Borough Council. No election was called and the Parish Council

READ PARISH COUNCIL

14/09/03

are now able to co-opt to the vacancy. An application had been received for the Casual Vacancy and this was considered by the Councillors present.

RESOLVED: The application from Jodie Crosland, 29 Greenacres, Read was supported by all the Councillors present and the Clerk was requested to make a formal offer to invite Jodie to join the Parish Council.

f) Civic Sunday arrangements – Councillors discussed the arrangements for the joint Civic Sunday service arrangements.

RESOLVED: Read will be responsible for arrangements in 2017 and all subsequent odd years – provisional date for 2017, Sunday 11th June – Simonstone will be responsible for arrangements in even years. To allocate £200 to cover the costs for refreshments after the service.

g) Church Path update – work on this project is now complete and all councillors agreed that the work has improved the look and functionality of the path.

12. Correspondence

David Ingham, Secretary, Ribble Valley Village Hall Association has contacted the Chairman with a view to attending a future meeting of the Parish Council to outline a proposal regarding future plans for the United Reformed Church, Read.

13. Highways Matters

None to report

14. Planning Applications & Decisions/Enforcements

None to report

15. Finance & Accounts:

a) Payment of accounts

21/7/16	HMRC Apr-June	£142.80
4/8/16	Diane Malley Payroll services	£29.00
4/8/16	Playground picnic bench	£622.60
15/8/16	Miles Fox tarmac Church Path	£2,640.00
23/8/16	Lancs County Training Partnership	£25.00
23/8/16	Playsafety ROSPA inspection	£98.00
31/8/16	United Utilities – allotment water	£152.20
31//16	External Audit BDO LLP	£120.00

b) Income

4/7/16	Bank compensation	£100.00
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READ PARISH COUNCIL

14/09/04

c) Bank reconciliation as 30th June , 2016

Opening Balances 01.04.16		
Community Account	£5,296.14	
Business Saver Account	£2,521.23	£7,817.37
Add: Receipts		£14,070.22
Less: Payments		£9,331.90
Balance		£12,555.69

16. Items for the next agenda

- Budget setting
- Parish Plan UPDATE
- Christmas Tree switch on event UPDATE
- Senior Citizens Party UPDATE
- Newsletter
- Noticeboard UPDATE
- Street Light – Back Whalley Road UPDATE
- Meeting dates for 2017

The meeting ended at 8.15 pm