

READ PARISH COUNCIL

www.readparishcouncil.org.uk

**The Annual Parish Council Meeting will take place
on Wednesday, 13th May 2015.**

**To be held in Read United Reformed Church,
East View, Read BB12 7PS
at 7p.m.**

Public participation: *This 15 minute session (time limit of 3 minutes per item/person) is to give members of the electoral public opportunity to indicate interests in the agenda items and/or put questions to the Parish Council that maybe answered at a later date or become an agenda item at the next meeting.*

A G E N D A

1. Apologies for absence
2. Appointment of Chairman (followed by the Chair's signing of declaration of acceptance of office)
3. Appointment of Vice-Chairman and Council Representatives (followed by members' signing of declaration of acceptance of office)
4. Declarations of Councillors' Interest and dispensations
 - 4.1 To receive declarations of interest from councillors on items on the agenda
 - 4.2 To receive requests for dispensations for disclosable pecuniary interests (if any)
 - 4.3 To grant any requests for dispensation as appropriate
5. To approve the minutes of the previous meeting (15th April 2015)
6. Matters arising from the above minutes not on the agenda
7. Public participation: ***To receive questions and comments from the public on any agenda item***
8. Borough Councillor's Report
9. Clerk's Report
10. Reports from external meetings:-
11. Playground:
 - a) To receive the playground inspection report
 - b) Repairs and maintenance
12. **Decision Items:**
 - a) Approval of Financial Statements and Annual Return
 - b) Report from Internal Auditor
 - c) Review of Governance Documents -
 - d) Appointment of Internal Auditor 2015-2016
 - e) Gratuity for Internal Auditor 2014-2015
 - f) Parish Plan – update
 - g) Read Motor Body lease
 - h) Lengthsman – schedule of work required
 - i) Report from the Allotment AGM 2015 – *Allotment Chairman*
 - j) Co-option of parish councillors following elections
13. Planning Applications & Decisions
14. Items for the next agenda



Shirley Bridge
Clerk